

MINUTES
TOWN BOARD
March 13, 2019

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
Sara Bollinger, Councilor
Nicholas J. Marzola, Councilor
Vincent Giordano, Councilor
Karen Green, Councilor
Richard Rossetti, Councilor

The following Town Officers were present:

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| Tim Frateschi, Attorney for the Town | Allison A. Weber, Town Clerk |
| Mike Crowell, Police Chief | Rob Cushing, Highway Superintendent |
| Doug Miller, Town Engineer | Ann Oot, Town Manager |
| Randy Capriotti, Director of Codes | |

Other persons attending: Ellen & Mike McGrew, Manlius. John & Prerna Deer, Fayetteville.

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 6:30 pm. Councilor Marzola led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

Approval of Minutes – February 27, 2019

Councilor Rossetti made a motion, seconded by Councilor Green, to approve the minutes of February 27, 2019 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0

Abstain: Councilor Loeffler, Councilor Giordano,

Motion Carries.

Approval of Abstract # 5

Councilor Marzola made a motion, seconded by Councilor Green, to approve Abstract # 5 as submitted by Town Clerk Weber.

| TOWN OF MANLIUS | | |
|---------------------|----------------------------|---------------|
| Fund Summary | | |
| Abstract # 5 - 2019 | | |
| <u>CODE</u> | <u>FUND</u> | <u>TOTALS</u> |
| A | General Fund Townwide | \$ 214,594.03 |
| B | General Fund Town | \$ 5,244.03 |
| DA | Highway Fund Townwide | \$ 57,060.57 |
| SL1 | Overhead Lighting District | \$ 2,175.99 |
| SL2 | Underground Lighting | \$ 2,211.00 |
| SL3 | Entry Lighting | \$ 108.53 |
| SL4 | Garden Park Lighting | \$ 624.18 |
| SL5 | Ratnaur Bridge Lighting | \$ 3,762.57 |
| SR1 | Manlius Trash District | \$ 159.41 |
| SR2 | Manlius Res Brush District | \$ 159.41 |
| SS1 | Manlius Con Sewer District | \$ 1,893.48 |
| SW2 | Manlius Con Water District | \$ 29,567.65 |
| W80 | Schepp Water District | \$ 206.20 |
| W90 | Watervale Water District | \$ 35.51 |

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Giordano, Councilor Green

Nays: 0

All in Favor.

Motion Carries.

Trash & Brush Contract – Base Years Expiring

Town Clerk Weber stated that the base years for the trash and brush contract are expiring. Town Clerk Weber stated the Town Board will need to consider whether or not they would like to put the existing contracts out to bid. The unit price information would need to be available for the budget process that begins in July. Town Clerk Weber stated that both trash contract and brush contract have an option to renew for one year with Syracuse Haulers.

Councilor Bollinger asked if there was any information on resident satisfaction with the trash and brush services? Town Clerk Weber stated that the trash and brush clerk keeps track of the complaints received and she will provide that information to the Town Board.

Attorney Frateschi reviewed the options for renewal and discussed the bid process.

2018-2019 Costume Rental Contract – CNY Costumes Inc.

Attorney Frateschi reviewed the contract and stated that it is a deposit for the costume rental.

Attorney Rossetti asked that the recreation department completes the top portion of the contract prior to submitting.

Councilor Green stated that the deposit is non refundable and the Town has used CNY Costumes Inc. for several years and never had an issue.

Councilor Green made a motion, seconded by Councilor Rossetti to authorize Supervisor Theobald to enter into an agreement with CNY Costumes, Inc. for costumes rentals for the recreation department summer production of Guys & Dolls.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nays: 0

All in favor.

Motion Carries.

Correspondence/New Business

A) Highway Superintendent

Highway Superintendent Cushing stated that he visited Albany on Advocacy Day to request an increase in CHIPS (Consolidated Highway Improvement Program) funding. Highway Superintendent Cushing added that the State Senate has re-instated the AIM (Aid and Incentives for Municipalities) funding and the winter severity factor for CHIPS.

B) Planning & Development

Director Capriotti gave an update on the unsafe building located at 136 Wilson Drive, East Syracuse. Director Capriotti stated that all the notifications and postings have taken place per the Town of Manlius Code.

Conversation ensued regarding the what the code requires for the notification process when a building is declared unsafe and how a tax lien is attached to the property for demolition services.

Director Capriotti gave an update on the abandoned property located at 5188 Hoag Lane Manlius. Director Capriotti stated that construction and repair on the home will begin soon.

Storage Building Bid Results

Doug Miller, Engineer for the Town, reviewed the bid results for the storage building behind town hall. The bid opening was held on Wednesday March 6, 2019 at 11:00 AM at town hall.

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|---|----------|
| McGinnis Nelson Construction, Manlius NY | \$80,000 |
| Complete Construction Concepts LLC, Homer, NY | \$81,265 |

Councilor Loeffler made a motion, seconded by Councilor Rossetti to award the contract for the construction of a storage building located at 301 Brooklea Dr., Fayetteville, NY behind town hall to McGinnis Nelson Construction in the amount of \$80,000.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nays: 0

All in favor.

Motion Carries.

C) Attorney

Small Cell Regulations – Local Law

Attorney Frateschi presented a draft of a local law regarding small cell regulations. Attorney Frateschi stated that he would like to form a committee to discuss the proposed local law and a design standards document.

The Town Board designated Councilor Loeffler, Councilor Bollinger, Councilor Rossetti and Director Capriotti to serve on the committee to consider the small cell regulations local law.

Councilor Bollinger stated that the focus of small cell regulation is on the fact that there several small cells deployed and the approval process would be in batches.

Attorney Frateschi stated that the proposed law allows for an application with 5 or less small cells would fall under administrative review. Discussion ensued regarding the FCC requirement for deployment.

Attorney Frateschi stated that the local law is separate from the design standards and written policies can be approved by resolution.

Councilor Marzola asked for clarification on what the Town Board is approving versus what the FCC regulates. Discussion ensued regarding what is regulated in the draft local law.

Councilor Rossetti asked about the deployment of small cells in existing developments with underground utilities. Discussion ensued regarding the placement of small cells on existing poles.

D) Town Clerk – No New Business

E) Police Chief

Chief Crowell gave the following report:

- Field training of the new recruits is complete.
- The new Citizen Police Academy has begun and there are 11 participants.
- The Police Department needs to fill 3 vacancies.
- The costs for the temporary move are being finalized.

F) Town Board

Councilor Bollinger stated that she attended the Onondaga County Planning Symposium at which the County Executive discussed the comprehensive plan. Councilor Bollinger stated that the County comprehensive plan should be added to the Planning Process Committee agenda.

Councilor Bollinger stated that she attended the training for the energy savings program discussed at the previous Town Board meeting. Councilor Bollinger stated that Fayetteville is enrolled in the program and the first batch contains 40,000 residents. Councilor Bollinger stated that this program is a way for all residents enrolled in the program to save money on utilities. Councilor Bollinger stated that new legislation has improved the program.

Councilor Bollinger discussed the meeting she recently attended regarding CSX's plan for expansion of the intermodal facility. Councilor Bollinger stated that CSX is improving their own technology.

Supervisor Theobald stated that CSX presented a proposal that was different than what has been proposed in the past. Supervisor Theobald stated that all of the work that will be completed will be on CSX's property. Supervisor Theobald stated concerns regarding traffic were discussed with CSX.

Attorney Frateschi stated that the proposal does not require any municipal approvals from the Town.

Councilor Loeffler stated that the Planning Process Committee has been meeting and making progress.

G) Supervisor

Supervisor Theobald stated that Mayor Olson has communicated that the deer culling process is ongoing.

Zoning Board of Appeals Appointments

Councilor Rossetti reviewed that selection process that took place for the selection of the new Zoning Board of Appeals members. Councilor Rossetti stated that the interview committee has recommended Judy Salamone and Clare Miller.

Councilor Marzola and Councilor Giordano affirmed their recommendation for Clare Miller and Judy Salamone to be appointed to the Zoning Board of Appeals.

Councilor Rossetti recommended that Town Board consider the appointment of alternates to the Zoning Board of Appeals.

Councilor Rossetti made a motion seconded by Councilor Giordano, to appoint Judy Salamone to the position of member of the Zoning Board of Appeals to finish for the remainder of the unexpired term of Henry McIntosh.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nayes: 0 All in favor. Motion Carries.

Councilor Rossetti made a motion seconded by Councilor Marzola, to appoint Clare Miller to the position of member of the Zoning Board of Appeals to finish for the remainder of the unexpired term of T.R. Schepp.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nayes: 0 All in favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Loeffler the Board voted unanimously to adjourn regular session at 7:21 PM to enter executive session to discuss contract negotiations.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nayes: 0 All in favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

**Executive Session
March 13, 2019**

Upon motion duly made by Councilor Rossetti and seconded by Councilor Green, the Board unanimously agreed to close Executive Session and re-enter Regular Session.

The Town Board Re-entered Regular Session at 7:54 p.m.

Councilor Rossetti, seconded by Councilor Marzola to engage Miller Engineers to undergo Phase II of the Town of Manlius Municipal Building Feasibility Study as set forth in the Miller Engineers proposal dated February 26, 2019.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Giordano, Councilor Bollinger, Councilor Green

Nayes: 0 All in favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Rossetti, the Board unanimously voted to adjourn the Regular Session at 7:54 p.m.

Submitted by:
Ann Oot
Town Manager

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