

MINUTES
TOWN BOARD
August 14, 2019

The Town of Manlius Town Board assembled at the Town Hall, 301 Brooklea Drive, Fayetteville, New York, with Supervisor Edmond Theobald presiding and the following Board members present:

John R. Loeffler, Councilor
Sara Bollinger, Councilor
Nicholas J. Marzola, Councilor
Karen Green, Councilor
Richard Rossetti, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town	Allison A. Weber, Town Clerk
Mike Crowell, Police Chief	Rob Cushing, Highway Superintendent
Doug Miller, Town Engineer	Ann Oot, Town Manager
Randy Capriotti, Director of Codes	

Other persons attending: Ellen & Mike McGrew, Manlius. Barbara Rivette, Town Historian. David Marnell, Fayetteville. Chris Bollinger, Fayetteville. Kathy Giordano, Manlius.

The Pledge of Allegiance

Supervisor Theobald, called the meeting to order at 6:30 pm. Vincent Giordano led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

Proclamation for Town Councilor Vincent Giordano

Supervisor Theobald read aloud a proclamation honoring former Town Councilor Vincent Giordano. Supervisor Theobald and the Town Board thanked Mr. Giordano for his many years of service to the Town of Manlius on the Town Board, the Zoning Board of Appeals and other community organizations. Many Town Councilors expressed gratitude for Mr. Giordano's contributions to the Town Board meetings and stated that Mr. Giordano will be missed.

Town Historian Barbara Rivette thanked Mr. Giordano for visiting the local schools with her to discuss local history.

Mr. Giordano resigned from his position as Town Councilor effective August 2, 2019.

Approval of Minutes – July 24, 2019

Town Supervisor noted for the record that due to a lack of a quorum, the minutes of July 10, 2019 can never be formally approved after the resignation of Councilor Giordano. Attorney Frateschi stated that there is no legal requirements that the minutes be approved by the Town Board.

Councilor Bollinger made a motion, seconded by Councilor Rossetti, to approve the minutes of July 24, 2019 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Bollinger, Councilor Green

Abstain: Councilor Marzola

Motion Carries.

Approval of Abstract # 15

Councilor Marzola made a motion, seconded by Councilor Green, to approve Abstract # 15 as submitted by Town Clerk Weber.

TOWN OF MANLIUS		
Fund Summary		
Abstract # 15 - 2019		
<u>CODE</u>	<u>FUND</u>	<u>TOTALS</u>
A	General Fund Townwide	\$ 295,456.22
B	General Fund Town	\$ 9,239.69
CM1	Police Trust	\$ 4,155.58
DA	Highway Fund Townwide	\$ 14,775.16
DB	Highway Fund Town	\$ 84,485.22
SL1	Overhead Lighting	\$ 1,473.23
SL2	Underground Lighting	\$ 2,080.50
SL3	Entry Lighting	\$ 94.86
SL4	Garden Park Lighting	\$ 606.37
SL5	Ratnaur Bridge Lighting	\$ 2,373.50
SR1	Manlius Trash District	\$ 168.44
SR2	Manlius Res Brush District	\$ 168.44
SS1	Manlius Con Sewer District	\$ 13,005.86
TA2	Trust & Agency - Other	\$ 280.00

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0

All in Favor.

Motion Carries.

Town Historian Report – Barbara Rivette

Town Historian Barbara Rivette made the annual presentation to the Town Board on her many activities throughout the community. Town Historian Rivette presented the Town Board with an old copy of the newspaper “The Kirkville Star”.

Town Historian Rivette gave an update on the local cemeteries and discussed the mowing and repairs. Town Historian Rivette reported that the last dairy herd in the Town of Manlius has ceased operation.

The Town Board thanked Town Historian Rivette for all of her hard work throughout the year.

East Syracuse Minoa School District – School Information Resource Officer Agreements

Councilor Loeffler made a motion, seconded by Councilor Rossetti to authorize the Town of Manlius Police Chief to sign the 2019-2020 agreement between the Town of Manlius Police Department and the East Syracuse-Minoa Central School District for School Information Resource Officer (SIRO) Brian Damon.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Discussion ensued amongst the Town Board member regarding clarification of language in the contract that discusses operations. Attorney Frateschi stated that the language in the contract was changed from last year to meet state requirements.

Nayes: 0 All in Favor. Motion Carries.

Councilor Marzola made a motion, seconded by Councilor Green to authorize the Town of Manlius Police Chief to sign the 2019-2020 agreement between the Town of Manlius Police Department and the East Syracuse-Minoa Central School District for School Information Resource Officer (SIRO) Rebecca Kammar.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Hope for Heather – Teal Ribbon Run – 2019

Town Manager Oot presented the 2019 Hope for Heather Teal Ribbon Run. Town Manager Oot stated that the presented agreement is the same as previous years.

Councilor Bollinger made a motion, seconded by Councilor Marzola, to approve the 2019 Hope for Heather Teal Ribbon Run and authorize the Supervisor to sign the agreement.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nayes: 0 All in Favor. Motion Carries.

Medicare Part D Agreement – BPAS Healthcare Consulting Services

Town Manager Oot presented the annual Medicare Part D Service Agreement between BPAS Healthcare consulting services and the Town of Manlius. The agreement provides the annual actuarial attestation for the retiree drug subsidy program. For participation in the drug subsidy program the Town receives an annual subsidy payment for those retirees who are enrolled in the Medicare drug program.

Town Manager Oot discussed the annual subsidy payment which is approximately \$20,000.

Councilor Marzola made a motion, seconded by Councilor Rossetti, to approve Medicare Part D Agreement as presented by Town Manager Oot.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0 All in Favor. Motion Carries.

Appointment of Custodial/Maintenance Worker

Supervisor Theobald stated that Chris Pecht has been performing building maintenance services at town hall and has done an excellent job. Supervisor Theobald requested that the Town Board approve the appointment of Christ Pecht to a part-time building maintenance position at a rate of \$19.00 per hour.

Councilor Rossetti made a motion, seconded by Councilor Green, to approve the hiring of Chris Pecht for the position of building maintenance at \$19 an hour for less than 20 hours a week effective immediately.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0 All in Favor. Motion Carries.

Town Manager Oot presented a custodial services agreement and minimum specifications from GDI Integrated Facility Services for cleaning services at town hall. Town Manager Oot stated that GDI is on the Cleaning Services Buyer List from Onondaga County. Town Manager Oot stated that Attorney Frateschi has reviewed the agreement and specifications.

Councilor Marzola made a motion, seconded by Councilor Rossetti, to authorize the supervisor to sign an agreement with GDI Integrated Facility Services for custodial services at Town Hall for a three day a week service at a monthly rate of \$1,100.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Discussion: Councilor Rossetti asked for clarification on the language in the contract that references holidays. Town Manager Oot stated that the holidays referenced in the contract include Town holidays.

Naves: 0

All in Favor.

Motion Carries.

Correspondence/New Business

A) Highway Superintendent

Surplus Equipment – Auction

Highway Superintendent Cushing presented a list of surplus items to be sent to auction.

Councilor Marzola made a motion, seconded by Councilor Rossetti, to declare the following items surplus and send the surplus items to auction:

	<u>Source</u>	<u>Description</u>	<u>VIN</u>	<u>Title</u>	<u>Keys</u>
1	Police Dept	2012 Chev Imp, 4 DSD	2G1WD5E35C1290526	Signed	x
2	Police Dept	2007 Chev Tahoe	1GNFK03017R404695	Signed	x
3	Police Dept	2008 Ford F35 Ambu	1FDWF36R58EC15030	Signed	x
4	Police Dept	2011 Ford Crown Vic	2FABP7BV3BX155738	Signed	x
5	Police Dept	2010 Ford Crown Vic	2FABP7BV0AX138037	Signed	x
6	Police Dept	2008 Ford Crown Vic	2FAHP71V38X162595	Signed	x
7	Police Dept	2009 Chev Impala	2G1WS57M791303040	Signed	x
8	Police Dept	2008 Chev Tahoe	1GNFK03038R234373	Signed	x
9	Police Dept	2009 Chev Impala	2G1WS57M291304063	Signed	x
10	Police Dept	2010 Chev Impala	2G1WD5E1A1242060	Signed	x
11	Police Dept	2009 Ford Crown Vic	2FAHP71V89X140464	Signed	x
12	Hwy Dept	2008 Ford F350, Trk 9-08	1FTWF31R08EE12439	Signed	x

Small Items

		Stihl Pro Pole Saw
1	Hwy	HT75
2	Hwy	Pionjar 120 by Beremia, 3 attachments
3	Hwy	Saylor-Beall Air Compressor Model 705
4	Hwy	Stake Rack 9 Foot Rugby Body
5	Hwy	(57) Orange Traffic Barrels
6	Hwy	(3) 400 Watt Metal Halide M59 Lamps
7	Hwy	Holdit Sand Blaster
8	Hwy	General 232 Hole Digger w/Auger Husqvarna 51
9	Hwy	Chainsaw
10	Hwy	Stihl 009 Chainsaw

11	Hwy	Husqvarna 23 Compact Chainsaw
12	Hwy	Stihl 028AV Super Chainsaw
13	Hwy	Milwaukee Battery Powered?
14	Hwy	(2) Sawzall w/2 blades
15	Hwy	(2) Worklights, handheld
16	Hwy	(1) 6" Circular Saw
17	Hwy	(1) 2-Speed Drill
18	Hwy	(1) 18 Volt Battery
19	Hwy	(2) Red Carry Bags

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, Councilor Bollinger, Councilor Green

Nays: 0

All in Favor.

Motion Carries.

Highway Superintendent Cushing stated that the Town Board recently received a letter from a resident expressing concerns about the intersection of NYS Route 173 and Palmer Road. Highway Superintendent Cushing stated that the New York State Department of Transportation (NYSDOT) has jurisdiction over that intersection and has completed a study on the traffic conditions. The NYSDOT did find that improvements are warranted at that intersection to enhance safety which include additional signage and the installation of a flashing signal.

B) Planning & Development

Director Capriotti reported the following:

- The Town has continued to mow the tall grass located at 8583 Green Lakes Road and 6676 School Road.
- The unsafe building on Wilson Drive has been torn down and the pool will be pumped out.
- The Planning & Development staff will be taking additional training on the software used for Planning & Development.
- The Planning & Development staff will now be using the fire inspection reporting system that is included in the current software.

C) Attorney – No New Business

D) Town Clerk

Town Clerk Weber presented a firework permit application submitted by the Traditions at the Links for a display to be held on August 20, 2019. Town Clerk Weber stated the application has been reviewed and approved by the Office of Planning and Development.

Councilor Green made a motion, seconded by Councilor Loeffler to authorize the Town Clerk to issue a firework permit to Traditions at the Links for a firework display on August 21, 2019 as has been approved by the Office of Planning and Development.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Green, Councilor Bollinger, Councilor Rossetti, Councilor Marzola

Nays: 0 All in Favor. Motion Carries.

Town Clerk Weber presented a firework permit application submitted by the Village of Fayetteville for a display to be held on September 21, 2019. Town Clerk Weber stated the application has been reviewed and approved by the Office of Planning and Development.

Councilor Bollinger made a motion, seconded by Councilor Marzola to authorize the Town Clerk to issue a firework permit to Village of Fayetteville for a firework display on September 21, 2019 as has been approved by the Office of Planning and Development.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Green, Councilor Bollinger, Councilor Rossetti, Councilor Marzola

Discussion: The Town Board discussed the time when the fireworks would be set off. The fireworks permit

Nays: 0 All in Favor. Motion Carries.

E) Police Chief

Chief Crowell reported the following:

- Calls for service remain steady this month.
- Crisis intervention training is ongoing, and the department has almost met in commitment to the One Mind Pledge that was taken last year.
- An Officer in the department has announced retirement. Chief Crowell requested a motion to offer conditional employment to a former police officer to fill the vacancy.

Councilor Loeffler made a motion, seconded by Councilor Green to authorize the Town Clerk to authorize Chief Crowell, at his discretion, to offer employment to an individual formerly employed by the Town of Manlius Police Department.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Green, Councilor Bollinger, Councilor Rossetti, Councilor Marzola

Nays: 0 All in Favor. Motion Carries.

Correspondence

Supervisor Theobald read aloud a letter from Mrs. Stewart congratulating the Town of Manlius Recreation Department for the recent performance of “Guys and Dolls”. Mrs. Stewart said the performance was great fun and donated \$50.00 to the next Town of Manlius Recreation production.

Supervisor Theobald stated that the next play will be the classic “Matilda”,

Supervisor Theobald read aloud email correspondence from Assemblyman Al Stirpe indicating that the Town of Manlius will be receiving a \$2,000,000 grant through the Dormitory Authority of New York State (DASNY) for the proposed Salt Springs Road Water District in the Town of Manlius.

Supervisor Theobald stated that the Town will need to complete grant paperwork and submit further information to DASNY.

Supervisor Theobald stated that this project has been discussed for many years and he will report back to the Town Board with further information.

F) Town Board

Councilor Loeffler gave an update on the Planning Process Committee meetings. Councilor Loeffler stated that the committee has continued to meet every month and has covered several topics including the General Code re-codification project and a presentation by the tree commission.

Councilor Rossetti stated that the air conditioning situation at the Town of Manlius Police Department has been temporarily fixed with portable units. Councilor Rossetti discussed his appearance at the Village of Manlius Board meeting regarding the air conditioning in the Town of Manlius Police Department.

Councilor Marzola stated that the 2020 budget process has begun and he will update the Town Board as the process moves forward.

Councilor Green stated that the Critical Response Committee continues to meet and has provided excellent training including information on the CSX railyard.

Councilor Green stated that she will miss Councilor Giordano at future Board meetings.

Councilor Bollinger stated that the Town of Manlius Planning Board has been very busy and provided an update on Planning board activities.

Councilor Bollinger stated that the Town Assessor position is appointed to 6-year terms and the appointment is about to expire. Councilor Bollinger stated that she will provide recommendations to the Town Board.

Councilor Bollinger left the meeting at 7:33 PM

G) Supervisor

Supervisor Theobald stated that he attended the 2019 Association of Towns Legislative Update at the Association of Towns Retreat. Supervisor Theobald reported the following:

- \$500 Million New NY Broadband Program is in round 3 of funding.
- PAVE-NY is coming to the end of the 5 year contract, highway funding is being discussed. The towns are hoping for sales tax funding through the county and internet sales tax.
- All the highway funding remains flat including the Consolidated Highway Improvement Funding. (CHIPS)
- The towns continue to fight for funding for infrastructure.

Budget Transfer

Town Manager Oot presented a budget transfer for advanced STOP DWI training for a program called Advanced Roadside Impaired Driving Enforcement (ARIDE).

Councilor Loeffler made a motion, seconded by Councilor Marzola to authorize the budget transfer of \$1468.05 from the police reserve CM1 5.3120.493 account entitled STOP DWI to the Overtime Account A00.5.3120.101.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Green, Councilor Rossetti, Councilor Marzola

Nayes: 0 All in Favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Rossetti and seconded by Councilor Loeffler the Board voted unanimously to adjourn regular session at 7:39 PM.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Rossetti, Councilor Marzola, , Councilor Green

Nayes: 0 All in favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk