

Nayes: 0

All in Favor.

Motion Carries.

4. Zoning Board of Appeals Chairman Appointment

Councilor Giordano made a motion, seconded by Councilor Green, to reappoint Ray Forest as the Zoning Board of Appeals Chairman.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

5. Planning and Zoning Board Attorney

Councilor Giordano made a motion, seconded by Councilor Green, to appoint Harris Beach, PLLC as the Attorney for the Planning Board and Zoning Board, and authorize Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

6. Town Engineer

Councilor Loeffler made a motion, seconded by Councilor Schepp, to appoint Miller Engineering as the Town Engineer and authorize Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

7. Town Attorney Appointment

Councilor Loeffler made a motion, seconded by Councilor Schepp to appoint Harris Beach PLLC, as attorney for the Town and authorize the Town Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marnell, Councilor Giordano, Councilor Green, Councilor Schepp

Nayes: 0

All in Favor.

Motion Carries.

8. Town C.P.A. Appointment

Councilor Loeffler made a motion, seconded by Councilor Schepp to appoint Matthew Dunn and authorize Supervisor to enter into a contract.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marnell, Councilor Giordano, Councilor Green, Councilor Schepp

Nayes: 0 All in Favor. Motion Carries.

9. Marriage Officer Appointment

Councilor Schepp made a motion, seconded by Councilor Marnell, to appoint Allison Edsall as the Marriage Officer.

Supervisor Theobald, Councilor Loeffler, Councilor Marnell, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

10. Records Officer Appointment

Councilor Schepp made a motion, seconded by Councilor Marnell, to appoint Allison Edsall as the Records Officer.

Supervisor Theobald, Councilor Loeffler, Councilor Marnell, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

11. SEQR Officer Appointment

Councilor Giordano made a motion, seconded by Councilor Green, to appoint Barbara Smith as SEQR Officer at the rate of \$2,000.00 annually.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

12. Safety Coordinator Appointment

Councilor Green made a motion, seconded by Councilor Loeffler, to appoint Philip Murray as Safety Coordinator at a rate of \$1000.00 annually.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

13. Historian Appointment

Councilor Marnell made a motion, seconded by Councilor Green, to appoint Barbara Rivette as Town Historian.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

14. Deputy Supervisor Appointment

Councilor Green made a motion, seconded by Councilor Giordano, to appoint Councilor Loeffler as Deputy Supervisor.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marnell, Councilor Giordano, Councilor Green, Councilor Schepp

Nayes: 0

All in Favor.

Motion Carries.

15. Health Insurance Split

Councilor Loeffler made a motion, seconded by Councilor Schepp, to approve the health insurance premium split for non-collective bargaining unit members as 84% paid by the Town and 16% paid by the employee, and for the Town Board and Judges (active and retired) the health insurance premium split at 65%/35%.

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Marnell, Councilor Giordano, Councilor Green, Councilor Schepp

Nayes: 0

All in Favor.

Motion Carries.

16. Board Rules and Procedures

Councilor Marnell made a motion, seconded by Councilor Green, to accept the Board Rules and Procedures.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

17. Procurement Policy

Councilor Marnell made a motion, seconded by Councilor Schepp, to adopt the Procurement Policy.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

18. Prepaid Expenses

Councilor Green made a motion, seconded by Councilor Loeffler, to approve the Supervisor to authorize the prepayment of utilities, phone and employee benefits.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

19. Meetings

Councilor Giordano made a motion, seconded by Councilor Green, to approve the following Officers to attend meetings and receive reimbursement:

Supervisor	Receiver of Taxes
Town Board	Town Manager
Town Clerk	Assessor
Director Planning & Development	Town Planning Board
Code Enforcement Officer	Town Zoning Board of Appeals
Highway Superintendent	Parks & Recreation
Clerk to Town Justice	Town Justice
Police Department	

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

20. Association of Towns Spending Limit

Councilor Schepp made a motion, seconded by Councilor Green, to set the maximum reimbursement limit for the Association of Towns annual meeting as follows: Meals at \$35 per day with receipts, plus hotel, registration fee and bus fee (\$70 bus fee can be applied to other travel expenses)

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries

21. Delegate to the Association of Towns' Annual meeting

Councilor Schepp made a motion, seconded by Councilor Giordano to appoint Edmond Theobald as delegate to the Association of Towns' Annual meeting and David Marnell as an alternate delegate.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

22. Reimbursement for meals when traveling on behalf of the Town

Councilor Schepp made a motion, seconded by Councilor Green to set the reimbursement for meals when traveling on behalf of the Town as Follows: \$35/per day for all meals with receipts

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

23. Holidays

Councilor Marnell made a motion, seconded by Councilor Schepp, to approve the following holidays as official Town holidays:

New Year's Day	Monday, January 2, 2012
Martin Luther King Day	Monday, January 16, 2012
Presidents' Day	Monday, February 20, 2012
Good Friday (1/2 day)	Friday, April 6, 2012
Memorial Day	Monday, May 28, 2012
Independence Day	Wednesday, July 4, 2012
Labor Day	Monday, September 3, 2012
Columbus Day	Monday, October 8, 2012
Veterans' Day	Monday, November 12, 2012
Thanksgiving Day	Thursday, November 22, 2012
Day after Thanksgiving	Friday, November 23, 2012
Christmas Day	Tuesday, December 25, 2012
New Year's Day (2013)	Tuesday, January 1, 2013

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

24. Committee and Department Liaison assignments

Councilor Loeffler made a motion, seconded by Councilor Green, approving the following committee and department assignments:

<u>Committee</u>	<u>Chairperson</u>	<u>Member</u>
Budget & Finance	Nick Marzola	John Loeffler
Buildings and Grounds	Vince Giordano	
Community & Economic Development	Sandy Schepp	John Loeffler & Karen Green
Consolidation & Intermunicipal Cooperation Task Force	David Marnell Sr.	Vince Giordano
Fire & EMS	Nick Marzola	Sandy Schepp John Loeffler (alternate)
		(Fire & EMS Consol. Study) (Alternate) Vince Giordano
Libraries	David Marnell Sr.	will attend one meeting
Recreation/Community Events	Karen Green	Sandy Schepp
Personnel & Employee Relations	David Marnell Sr.	Vince Giordano
Professional Services	Nick Marzola	David Marnell Sr.
Technology	Nick Marzola	John Loeffler
Police Committee	John Loeffler	Karen Green
Transportation	Vince Giordano	Sandy Schepp

Department Liaison Assignments:

Assessor	David Marnell Sr.
Highway	Nick Marzola
Justice	Sandy Schepp
Planning & Development	Vince Giordano
Police	John Loeffler and Karen Green
Recreation	Karen Green
Town Clerk	Sandy Schepp
Receiver of Taxes	Vince Giordano

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

25. Banks

Councilor Green made a motion, seconded by Councilor Loeffler, to approve the following list of official banking institutions.

M & T Bank

Key Bank of New York
JP Morgan Chase
Alliance Bank
HSBC Bank
Investments – Savings & Certificate of Deposit
A model investment policy was adopted 11/26/97

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

26. Veterinary Services Contract

Councilor Schepp made a motion, seconded by Councilor Green, to authorize Supervisor Theobald to enter into a contract for veterinary services with Dr. Chapman V.V.S.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

27. Town Board Meeting Schedule

Councilor Green made a motion, seconded by Councilor Giordano to approve the following meeting schedule:

January 11, 2012	July 11, 2012
January 22, 2012	July 22, 2012
February 8, 2012	August 8, 2012
February 23, 2012 (Thurs)	August 22, 2012
March 14, 2012	September 12, 2012
March 28, 2012	September 26, 2012
April 11, 2012	October 10, 2012
April 25, 2012	October 24, 2012
May 9, 2012	November 14, 2012
May 23, 2012	November 28, 2012
June 13, 2012	December 12, 2012
June 27, 2012	December 26, 2012

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

28. Town Board Budget Workshops

Councilor Giordano made a motion, seconded by Councilor Green, to hold budget workshops on the following dates and times at Manlius Town Hall.

September 8, 2012 8:00am
September 15, 2012 8:00am
September 22, 2012 8:00am

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

29. Mileage Reimbursement

Councilor Marnell made a motion, seconded by Councilor Schepp, to set the mileage reimbursement rate at \$.55 per mile

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

30. 2012 Highway Agreement document

Councilor Loeffler made a motion, seconded by Councilor Green, authorizing the Supervisor to enter into an agreement to spend Town highway funds.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

31. Approve Highway Map, Highway Specification and Highway Agreement

Councilor Schepp made a motion, seconded by Councilor Green, to approve updated Highway Map, Highway Specifications and Highway Agreement.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

32. Official Town Newspapers

Councilor Green made a motion, seconded by Councilor Giordano, to designate the Eagle Bulletin as the official Town newspaper and the Post Standard as the alternate.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

33. Insurance

Councilor Giordano made a motion, seconded by Councilor Schepp, to authorize the Town to ratify existing contracts for Officers and Public Officials insurance with Haylor, Freyor and Coon.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

34. Salaries

18. Salaries:

Motion to approve salaries as listed here and in the approved budget

Supervisor	Edmond Theobald	\$35,588
Deputy Supervisor	John Loeffler	\$ 1,000
Councilor	John Loeffler	\$11,241
Councilor	Sandy Schepp	\$11,241
Councilor	Nick Marzola	\$11,241
Councilor	David Marnell, Sr	\$11,241
Councilor	Vincent Giordano	\$11,241
Councilor	Karen Green	\$11,241
Highway Superintendent	Robert Cushing	\$69,007
Secretary	Janet Vollmer	\$30,446
Assessor	Patrick Duffy	\$71,621
Town Clerk	Allison Edsall	\$44,699
Deputy Clerk	Deborah Demon	\$29,333
Receiver of Taxes	Laurie Peschel	\$37,527
Assessment Clerk	Cristine DelFuoco	\$37,419
Clerk	Sharon Lake	\$ 15.25/hour
Appraiser	Phil Murray	\$43,715
Justice	Sal Pavone	\$31,668
Justice	Bob O'Leary	\$31,668
Clerk	Kim Amidon	\$38,653

Clerk		\$ 14.32/hour
Rec. Director	Peggy Kenyon	\$58,140
Rec. Supervisor	Kristine Zingaro	\$43,860
Secretary	Jacqueline Maher	\$1 4.89/hour
Custodian	Bill Miller	\$24,926
Town Manager	Ann Oot	\$ 21.42/hour
Secretary	Lisa Baleno	\$30,226
Trash/Brush Liaison	Sharon Lake	\$ 15.25/hour
Director of Planning And Development Code Enforcement Officer	David Tessier	\$68,052
Clerk	Mike Jones	\$45,900
Town Historian	Barbara Smith	\$37,832
Planning Chairman	Barbara Rivette	\$ 2,700
Planning Board	Fred Gilbert	\$ 3,090
Secretary	7 members @	\$ 3,471 each
ZBA Chairman	Barbara Smith	\$ 257 per meeting
ZBA	Ray Forest	\$ 114 per meeting
Secretary	4 members @	\$ 83 per meeting
TMEC Chairman	Lisa Baleno	\$ 206 per meeting
Secretary TMEC	John Loosman	\$ 2,609
Police Committee	Lisa Baker	\$ 150 per meeting
SEQR Officer	Allison Edsall	\$ 100 per meeting
	Barbara Smith	\$ 2,000

Part Time (hourly)

Crossing Guard	Mitzi Longway	\$11.00/hour
Crossing Guard	Joanne Smith	\$12.50/hour
Crossing Guard	Darlene Houghton	\$10.97/hour
Crossing Guard	Bev Boland	\$10.20/hour
Code Enforc.Officer	Mike Wildrick	\$21.42/hour
Tax Clerk	Mitzi Esposito	\$12.65/hour
Tax Clerk	Kathy Clay	\$12.65/hour
Deputy Town Clerk	Paulette Weber	\$17.05/hour
Court Clerk	Eileen Grimm	\$13.53/hour
Fire Inspector	David Corbett	\$15.83/hour
Electrical Inspector	Joe Conklin	\$19.06/hour
Board of Assessment	Ann Kelly	\$45.00/hour
Board of Assessment	Bill Kendrat	\$40.00/hour
Board of Assessment	Bill Massey	\$40.00/hour
Records Clerk	Judy Layman	\$12.55/hour
Recreation Leader	Liz Albanese	\$ 9.18/hour
Recreation Leader	Jessica Dardano	\$10.67/hour
Recreation Leader	Elaine Ferguson	\$12.48/hour

Recreation Leader	Kelly Long	\$12.48/hour
Recreation Leader	Joanne Smith	\$12.74/hour
Recreation Leader	Betsy Taylor	\$11.19/hour
Recreation Leader	Tess Zambrano	\$11.44/hour
Recreation Attend.	Katherine Evans	\$ 9.18/hour
Recreation Attend.	Darlene Houghton	\$11.19/hour
Recreation Attend.	Kate Kenyon	\$ 8.16/hour
Recreation Attend.	Mark Kenyon	\$ 9.10/hour
Recreation Attend.	Patrick Kenyon	\$ 8.07/hour
Recreation Attend.	Thomas Kenyon	\$ 7.40/hour
Recreation Attend.	Patrick Long	\$ 9.63/hour
Recreation Attend.	Al Smith	\$ 9.00/hour

**TOWN OF MANLIUS
Police Department Salaries for 2011**

Rank	Name	Annual Salaries
Chief	Francis Marlowe	\$89,231
Captain	Brian Ackerman	80,293
Lieutenant	Kevin Schafer	74,216
Sergeants	John Beattie	64,383
	Michael Crowell	65,812
	Joseph Peters	65,812
	Jeffrey Peckins	64,383
	Jeffrey Slater	64,383
	Tina Marie Stanton	64,383
Police Officers	Adam Bezek	45,297
	Michael Bort	60,872
	Beth Brainard	60,872
	Mark Buzzard	60,872
	Leo Capria III	60,872
	Ross Carnie	45,297
	Chris Cushman	58,987
	Brian Damon	60,872
	Daniel Filip	45,297
	James Gallup	60,872
	Drew Greeley	55,199
	Anthony Gucciardi	45,297
	Shawn Gwilt	58,987
	Kenneth Hatter II	58,897

Alex Hebert	49,547
Rebecca Kammar	60,872
Ben Kapusta	45,297
Ben Lesperance	55,199
Jonathan Morticelli	49,547
Angela Palmer	58,987
Jeremy Reynolds	55,199
Zach Shute	55,199
Daniel Tyrel	60,872
Christopher Updike	52,380
Bryan Watkins	45,297
Steve Watkins	60,872
Kerri Wolongevicz	45,297
Christopher Wood	60,872

Clerk 1	Sharon Barkauskas	17.21/hour
Clerk 1	Linda Nyman	17.21/Hour
Clerk 1	Anne Marie Orso	17.21/hour
Clerk 1	Lynn Rybinski	17.21/hour
Clerk 1	Mary Alice Boyke	18.67/hour
Community Service Officer	Lindsay Sullivan	17.21/hour
Mechanic	Paul Chapman	23.98/hour
Custodian	Susan Smith	10.82/hour
Custodian PT	Leo Capria	8.57/hour

Police Officer Salary Level

Entry Level	\$45,297
Step 1	\$49,547
Step 2	\$52,380
Step 3	\$55,199
Step 4	\$58,987
Step 5	\$60,872

Sergeant Salary Level

Entry Level	\$64,383
Step 1	\$65,812

Longevity Compensation

After 5 or more years	\$ 1,000
After 8 or more years	1,300
After 11 or more years	1,600
After 14 or more years	1,900
After 17 or more years	2,100

After 20 or more years	2,400
After 25 or more years	2,700

Town of Manlius Highway

Name	Hourly Rate
Fred Ager	\$21.93
Monty Albanese	22.42
John Barnwell	22.42
David Barnwell	20.54
William Beeman	22.93
Thomas Burns	21.93
Jon Card	22.65
David Daniels	21.58
Chris Dardaris	22.70
Christopher Dardaris	21.51
Peter Dougherty	24.85
Brian Edwards	23.45
Albert Emmons	20.54
Thomas Emmons	21.51
Todd Emmons	22.84
David Hale	22.42
Lewis Hepp	23.05
Joseph Mapstone	21.86
Nathan May	21.30
Robert Nicholas	21.30
Matthew Pilcher	21.16
Matthew Raterman	21.51
Paul Stewart	22.36
Jeffrey Taylor	21.02
Randall Troast	21.51

Supervisor Theobald, Councilor Loeffler, Councilor Marzola, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

35. Handbook

Councilor Marnell made a motion, seconded by Councilor Giordano, to ratify the Town handbook.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

36. Code Fee Schedule

Councilor Giordano made a motion, seconded by Councilor Schepp, to ratify fee schedule as amended.

TOWN OF MANLIUS FEE SCHEDULE adopted 1/4/2012

	APPLICATION AND	FILING FEES	
Code	Application	Residential	Commercial
Subdivision 127			
127-5.1	Administrative Division of Land	\$50.00	\$100.00
127-8	Preliminary Plat up to 4 Lots	\$200.00	\$200.00
	5 or more Lots	\$400.00	\$400.00
	Amended Preliminary Plat	\$200.00	\$200.00
127-10	Final Plat if not approved at time of preliminary	\$100.00	\$200.00
127-25	Monument Deposit	\$400.00	\$400.00
Zoning 155 Application Fees			
155-19	Natural Resource Removal Permit	N/A	\$250.00
	Natural Resource Removal Renewal	N/A	\$100.00
155-21	Mobile Home	\$200.00	N/A
155-27	Special Permit	\$250.00	\$250.00
	Special Permit Renewal	\$100.00	\$100.00
155-28	Site Plan Approval	\$150.00	\$300.00
	Site Plan Amendment	\$50.00	\$100.00
155-29	Accessory Use Permit	\$150.00	\$200.00
	Accessory Use Renewal	\$100.00	\$100.00
155-30	Excavation, Grading, Filling Permit	\$150.00	\$300.00
155-48	Appeals- ZBA Area Variance	\$100.00	\$200.00
	Appeals- ZBA Use Variance	\$350.00	\$400.00
155-50	Zone Change Request	\$300.00	\$300.00
ENGINEERING REVIEW			
155-28	Site Plan Review up to 5 Acres	\$1,200.00	\$1,200.00

155-28	Site Plan Review over 5 Acres	\$2,500.00	\$2,500.00
127-9c	Subdivision Review		
	Two lot	\$250.00	\$250.00
	Three to Five Lot	\$350.00	\$350.00
	5 to 10 Lot	\$500.00 + \$75.00 per lot over 5 lots	
	10 to 20 Lot	\$900.00 + \$75.00 per lot over 10 lots	
	20 to 50 Lot	\$3500 + \$75.00 per lot over 20 lots	
	50 to 100 Lot	\$5,000.00	\$5,000.00
	Over 100 Lot	Negotiated	Negotiated
MISCELLANEOUS FEES			
	Zoning Research Letter	\$30.00	
	Zoning Research Fax	\$15.00	
	Annexation	\$600.00	
	Highway Agreement*	\$700.00	
	Special Districts	\$600.00	
	Maps, Zoning, Road	\$20.00	
	Zoning Ordinance Booklet	\$12.00	
	Subdivision Booklet	\$7.00	

* Security for Highway development. Amount to be determined by the Highway Superintendent and the Town Engineer based on current construction costs

**TOWN OF MANLIUS
FEE SCHEDULE
adopted 1/4/2012**

BUILDING PERMIT FEES		
	Residential	Commercial
General Construction (N.I.C. Houses)		
Permit Application and 1st \$1000 of construction cost	\$65.00	\$100.00
Cost per thousand or fraction thereof	\$4.00	\$5.00
Return Inspection Fee *	\$50.00	\$50.00
Permit Renewal	\$65.00	\$100.00
Building without a permit	Double Fee	Double Fee
Rescind Stop Work Order	\$50.00	\$100.00
Plan Review, No Permit Issued	50% of fee	50% of Fee
Building Demolition	\$65.00	\$100.00
Sign Installation	\$65.00	\$100.00
New Residential Housing ***		
Up to 1500 square feet	\$600.00	N/A

1501 to 2000 square feet	\$800.00	N/A
2001 to 2500 square feet	\$1,000.00	N/A
2501 to 3000 square feet	\$1,200.00	N/A
3001 to 4000 square feet	\$1,400.00	N/A
4001 to 5000 square feet	\$1,600.00	N/A
Each Additional 1000 sf	\$200.00	N/A
*** square footage of house, excluding garage and unfinished basement space. Discrepancies or added square feet will be addressed prior to issuance of Certificate of Occupancy.		
* If work is not ready for inspection as requested.		
ELECTRICAL PERMIT FEES		
	Residential	Commercial
1 & 2 Family and New Construction		
under 2400 SF	\$150.00	\$200.00
2401 - 5000 SF	\$225.00	\$300.00
Each additional 1000 SF	\$25.00	\$30.00
Alterations, Additions		
Under 150 SF	\$65.00	\$100.00
150 - 1000 SF	\$125.00	\$150.00
1000 SF to 5000 SF	\$150.00	\$200.00
Each Additional 1000 SF	\$10.00	\$10.00
Minimum repair/extension	\$65.00	\$100.00
Pools, Spas, Hot Tubs	\$85.00	
Signs, Air Conditioners, Generators	\$65.00	\$100.00
Smoke Detectors & Alarm Systems per dwelling unit	\$40.00	\$40.00
Disconnect/Reconnect	\$65.00	\$100.00
New Meter Set	\$65.00	\$100.00
Solar Panels, Wind Generators	\$125.00	\$200.00
New Services		
0 - 320 Ampers	\$65.00	\$100.00
400 - 800 Ampers	\$100.00	\$100.00
800 Ampers and over	\$150.00	\$150.00
Additional Meter	\$10.00	\$10.00

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nays: 0

All in Favor.

Motion Carries.

37. Town Clerk Fee Schedule

Councilor Giordano made a motion, seconded by Councilor Schepp, to ratify fee schedule

Type	Amount
Marriage License	\$40.00
Marriage Certified Copies	10.00
Dog	
(Neutered)	10.00
(Unneutered)	18.00
Decals	Per Ag. & Markets Schedule
Dog Impoundments	50.00
Passports	25.00
Games of Chance Licenses	25.00
Bingo	18.75
Peddlers Permit	50.00
Waste Haulers	100.00
Special Permits	250.00
Zoning Maps	20.00
Zoning Ordinances	12.00

Ayes: Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

38. Safety Grant

Councilor Green made a motion, seconded by Councilor Marnell, to authorize the Town Supervisor to sign and submit Highway Safety Grant for 2012.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0 All in Favor. Motion Carries.

39. Court Clerk

Councilor Schepp made a motion, seconded by Councilor Marnell, to appoint Jennifer Abbott as Deputy Clerk to Justice at a rate of \$14.32 effective 01/01/2012.

Supervisor Theobald, Councilor Loeffler, Councilor Giordano, Councilor Green, Councilor Schepp, Councilor Marnell

Nayes: 0

All in Favor.

Motion Carries.

39. Adjournment

There being no further business to come before the Board, upon motion duly made by Councilor Loeffler and seconded by Councilor Marnell, the Board unanimously voted to adjourn regular session at 7:15pm.

Respectfully Submitted by:

Allison Edsall
Town Clerk