

TRAFFIC INFRACTIONS

You may answer minor traffic infractions by mail. Simply sign part A or B on your ticket and mail to the Court office before your Court date which is listed on the front of the ticket. If you have lost your ticket, contact the Court, and we will assist you.

Plead Guilty as Charged.

By pleading “Guilty” you waive your right to a trial at which the People of the State of New York, represented by the prosecution, must prove beyond a reasonable doubt that you committed the offense alleged in the accusatory instrument. A Plea of Guilty will subject you to sentencing, by the judge presiding, to any legally authorized sentence. You may withdraw, with the court’s permission, your plea of guilty at any time prior to sentencing and exercise your right to a trial.

Plead Not Guilty:

By pleading “Not Guilty” you exercise your right to a public trial at which the People of the State of New York, represented by the prosecution, must prove beyond a reasonable doubt, that you have committed the offense alleged in the accusatory instrument. At the trial you will have the right to hear, see and challenge the evidence submitted to prove your guilt, including, confronting by cross-examination, the Police Officer, Peace Officer or other witness or witnesses who testify against you. You have the right to have witnesses testify on your behalf and you may, but you are not required to, testify on your own behalf. The court will determine, after hearing all the evidence submitted at the trial, whether or not the People have proven guilt beyond a reasonable doubt, and will render an appropriate verdict.

OR

Communicate With the Appropriate Prosecutorial Office Concerning an Alternative Disposition.

You may contact the Prosecutor or other official who is responsible for proving the charge or charges against you and negotiate an agreement to plead guilty to a legally authorized alternate offense, including a lesser-included offense, or a less severe offense or offenses. Any proposed agreement is subject to approval by the court. Upon a plea of guilty to the agreed-upon offense, you will be subject to sentencing, by the judge presiding, to any sentence legally authorized to be imposed for the offense to which you plead guilty.

If you have chosen to write to the Onondaga County District Attorney’s Office for a possible reduction of your traffic charge(s), please mail the following materials to the address listed below:

1. A letter of explanation as to why a reduction is appropriate.
2. If ticket involved a motor vehicle accident, a letter from your insurance company stating All property/personal injury damages have been paid in full.
3. **A self-addressed, stamped, legal size envelope.**

These items should be mailed to: Assistant District Attorney
c/o Town of Manlius Court
301 Brooklea Dr., PO Box 9
Fayetteville, NY 13066

All questions about fines, penalties and adjournments must be addressed to the Court.