

Agenda
Town Board Meeting
February 8, 2023
6:30 PM

1. Virtual Meeting Instructions - February 8, 2023

Documents:

[2-8-23 TOWN BOARD MEETING INSTRUCTIONS.PDF](#)

2. Pledge Of Allegiance

3. Open Podium

4. Planning Board Response To Local Law Amendment To RM Zone

5. Motion Regarding Summer Show - Recreation Department

A motion to delegate authority to the Town Supervisor to sign all contracts for the 2023 summer show contingent upon attorney review and upon the dollar amounts remaining within the budget.

6. Approval Of Minutes - January 25, 2023

Documents:

[1-25-23 DRAFT.PDF](#)

7. Approval Of Abstract # 3

8. Adjournment

This meeting is being recorded and live streamed. The recording will be broadcast live and will be posted to the town website at www.townofmanlius.org



February 8, 2023

6:30 PM

Town Board Meeting Instructions

The easiest way to participate in the meeting is to use the link provided below. The meeting will be conducted on the ZOOM platform as a webinar. Please make sure that when you complete your attendee registration you enter your full name.

Click on the link or enter the meeting URL web address as listed below.

<https://us02web.zoom.us/j/86458688556?pwd=NWY3VmZMTkJic3JKTXJ2TThlQmtrQT09>

Password to join when prompted:

Password: **223572**

Enter your email address and name and join the meeting.

Join by telephone by dialing the number below:

(929) 436-2866

When prompted to enter the Webinar ID, use the number below followed by #

Webinar ID: 864 5868 8556

Press # again to skip the personal id and enter the password below followed by #

Password: **223572**

If this is your first time joining a ZOOM meeting, you may practice using ZOOM meeting platform at <https://zoom.us/test>.

MINUTES
TOWN BOARD
January 25, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;

<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor John Deer presided, and the following Board members were present:

	Sara Bollinger, Councilor
	Elaine Denton, Councilor
Attended Virtual	Heather Waters, Councilor
	Katelyn M. Kriesel, Councilor
	Alissa Italiano, Councilor
	William Nicholson, Councilor

The following Town Officers were present:

Anthony Frateschi, Attorney for the Town	Debi Witzel, Deputy Town Clerk
Ann Oot, Town Manager	Kay Blythe, Deputy Town Manager

The following Town Officers Attending Virtually: Police Chief, Michael Crowell. Highway Superintendent, Rob Cushing, Tom Poitras, Town Code Officer.

1. Attendees

In-Person Meeting Attendees: Ed Smith, Chittenango. Cheryl & Chris Demmers, Chittenango. Mark Matt, Chittenango. Vicki & Rusty Robinson.

Virtual Meeting Attendees: John Gaffney, Warren Linhart, Casey Cleary.

2. The Pledge of Allegiance

Supervisor Deer, called the meeting to order at 6:30 PM. Councilor Nicholson led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. Open Podium - None

4. Annexations to the Village of Minoa

Supervisor Deer stated there are two parcels in the town that the owners have requested would be annexed to the Village of Minoa. The Town Board held a public hearing at the last meeting with the applicant and representatives from the Village of Minoa in attendance, there were not public comments. The Village of Minoa completed the SEQRA process at the January 23, 2023, Village Board Meeting and declared the Village lead agency. The annexations come back to the Town for approval.

Caron Annexation

Councilor Nicholson made a motion, seconded by Councilor Italiano, to approve the annexation of a 3.79-acre parcel of land located 7235 North Central Avenue Minoa NY as outlined in the resolution prepared by the attorney for the town.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

Greiner Annexation

Councilor Nicholson made a motion, seconded by Councilor Italiano, to approve the annexation of a 4.572-acre parcel of land located on Kirkville Road Minoa NY as outlined in the resolution prepared by the attorney for the town.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

5. Proposed Local Law – Cannabis Regulations

Supervisor Deer stated the Board is presenting the resolution to the public for their review and to email the board with questions at townboard@townofmanlius.org before a public hearing is held.

The board continued with a discussion of some of the items to consider for Town Cannabis regulations, such as: Zoning, Creating a District, Where the Dispensaries and Retail locations might be placed, should a Special Use Permit be issued.

6. Brolex – Negative Recommendation from Planning Board

Supervisor Deer stated the Planning Board recommended that the Town Board not re-zone the properties located on Route 5, Chittenango (082.2-01-02.0 and 082.2-01-03.0) as requested by the applicants. The Town Board accepted this recommendation, and the zoning of the property will not change.

7. Changing Seasons – OCWA Hydrant and 8” Water Main Extension

Councilor Bollinger made a motion, seconded by Councilor Denton, to authorize the Highway Superintendent and Town Supervisor to sign the Highway Permit to authorize OCWA to install an 8” Main extension in the Changing Seasons Tract as described in the permit.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

8. Kayak Floating Dock Bid – Adjustment to November Vote

NYS Canal System Tourism Infrastructure & Event Grant

	Grant Funding	September Proposal	October Proposal	December Proposal
Purchase of Floating Launch	\$ 24,000.00	\$ 52,139.00	\$ 36,236.00	\$ 40,135.00
Shipping		\$ 3,093.00	\$ 3,093.00	\$ 3,093.00
Installation Labor		\$ 2,612.00		
Cash Match	\$ 10,000.00			
In-Kind Match	\$ 14,000.00			
Concrete Anchor		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Highway Team & Equipment		\$ 7,000.00	\$ 7,000.00	\$ 3,200.00
Permits		\$ 500.00	\$ 500.00	\$ 500.00
Total Project Cost	\$ 48,000.00	\$ 66,344.00	\$ 47,829.00	\$ 47,928.00

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to authorize the purchase of a floating launch kayak dock from BoardSafe in the amount of \$43,228 as written in the December proposal and this will supersede any other previous resolution.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters.

Nayes: 0 All in Favor. Motion Carries.

9. Appraisal Request for Proposal (RFP)

Councilor Bollinger stated the Town is issuing an RFP for a properly licensed appraiser to look at the property on N. Burdick St., Fayetteville NY. Councilor Bollinger stated the RFP will be available on our website to any appraisal company that meets criteria is welcome to apply.

10. Recreation Event Update

Councilor Italiano gave a report of the Recreation Departments event “Frosty Forest” held this past weekend, stating it was a very successful event.

Councilor Kriesel entered the meeting at 6:52 PM.

11. Approval of Minutes – January 4, 2023, and January 11, 2023

Councilor Italiano made a motion, seconded by Councilor Denton, to approve the minutes of January 4, 2023, as submitted by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Denton, to approve the minutes of January 11, 2023, as submitted by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

12. 7:50 PM Approval of Abstract # 26

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to approve Abstract # 26 in the amount of \$39,986.82 as submitted by Town Clerk Weber.

TOWN OF MANLIUS
Fund Summary
Abstract # 26 2022

CODE	FUND	TOTALS
A	General Fund Townwide	\$33,569.74
B	General Fund Town	\$1,260.22
DA	Highway Fund Townwide	\$26,732.50

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to approve Abstract # 2 in the amount of \$ 278,231.06 as submitted by Town Clerk Weber.

TOWN OF MANLIUS
Fund Summary
Abstract # 2 2023

CODE	FUND	TOTALS
A	General Fund Townwide	\$37,742.42
B	General Fund Town	\$4,000.74
DA	Highway Fund Townwide	\$5,718.90
SR1	Overhead Lighting District	205,581.50
SR2	Underground Lighting District	25,187.50

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

13. Adjournment

There being no further business to come before the Board, upon a motion duly made by Councilor Kriesel and seconded by Councilor Bollinger the Board voted unanimously to adjourn regular session at 6:54 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Debi Witzel
Deputy Town Clerk

DRAFT