

MINUTES  
TOWN BOARD  
December 8, 2021

The Town of Manlius Town Board hybrid meeting in-person and virtual live streaming with Supervisor Edmond Theobald presiding and the following Board members present:

Karen Green, Councilor  
Sara Bollinger, Councilor  
Elaine Denton, Councilor  
John Deer, Councilor  
Heather Waters, Councilor  
Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Tim Frateschi, Attorney for the Town  
Rob Cushing, Highway Superintendent

Mike Crowell, Police Chief  
Ann Oot, Town Manager

**1. Attendees**

In-Person Meeting Attendees: William Nicholson, Fayetteville. David Barnwell, Manlius.

Virtual Meeting Attendees: Ari Spinoza, Casey Cleary.

**2. The Pledge of Allegiance**

Supervisor Theobald, called the meeting to order at 6:30 PM. Councilor Denton led the Pledge of Allegiance. Supervisor Theobald welcomed everyone and thanked all for attending.

**3. Open Podium**

Steve Benson, Manlius asked that the board put language in solar array agreements that the parts used to construct them will not come from unethical sources.

**4. Approval of Minutes – November 17, 2021**

Councilor Green made a motion, seconded by Councilor Bollinger, to approve the minutes of November 17, 2021 as submitted by Town Clerk Weber.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

**5. Approval of Abstract # 23**

Councilor Bollinger made a motion, seconded by Councilor Green, to approve Abstract # 23 in the amount of \$352,971.73 as submitted by Town Clerk Weber.

TOWN OF MANLIUS  
Fund Summary

Abstract # 23 - 2021

CODE	FUND	TOTALS
A	General Fund Townwide	\$258,379.03
B	General Fund Town	\$2,704.93
CM1	Police Trust	\$381.28
DA	Highway Fund Townwide	\$86,341.04
DB	Highway Fund Town	\$4,611.31
SR1	Manlius Trash District	\$185.87
SR2	Manlius Res Brush District	\$185.87
TA2	Trust & Agency - Other	\$182.40

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

**6. Set Date – Organizational Meeting**

Councilor Kriesel made a motion, seconded by Councilor Deer, to set a date for the Town Board 2022 Organizational Meeting on January 5, 2022 at 6:30 PM.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

**7. Re-Appoint Celeste Greiner to Board of Assessment Review**

Councilor Bollinger made a motion, seconded by Councilor Kriesel, to approve the appointment of Celeste Greiner to the Board of Assessment Review for a term ending in 2023.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

**8. Openings on the Planning Board and Zoning Board of Appeals**

The Town Supervisor announced there are two opening for members on the Town Planning Board for a one-year term and a seven-year term and one five-year term for the Zoning Board of Appeals. If you are interested in applying, please submit a cover letter and resume to the Town Supervisor's Office at 301 Brooklea Dr., Fayetteville, NY 13066. Resumes can also be submitted via email to [kblythe@townofmanlius.org](mailto:kblythe@townofmanlius.org) or faxed to 315-637-0713. Application deadline is December 15, 2021. If you have any questions, please contact the Town Supervisor's Office at 315-637-3414 ext. 1.

Councilor Green made a motion, seconded by Councilor Bollinger to accept the letter of resignation from Fred Gilbert ending his term on the Planning Board on December 31, 2021. This will leave one year of his term open and needing to be filled.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

**9. Code Enforcement Officer Appointment**

Councilor Kriesel made a motion, seconded by Councilor Bollinger to hire Thomas Poitras to the position of Code Enforcement Officer at an annual salary of \$58,500 with a 2% increase at the end of six months.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

**10. 2021 Annual Historian Report**

Supervisor Theobald presented the Annual Historian Report for 2021 as prepared by Town Historian Barbara Rivette.

**6. Highway Superintendent**

Highway Superintendent Cushing stated he would like the board to accept the bids for the eleven town vehicles were auctioned off.

Councilor Deer made a motion, seconded by Councilor Bollinger to accept the bids as outlined here by Highway Superintendent Cushing.

- Two highway vehicles sold at auction for a total of \$19,500.00
  - Nine police vehicles sold at auction for a total of \$52670.00
- For a total of \$72170.00

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Highway Superintendent Cushing gave an update on the New York Stated Shared Service Agreement. Superintendent Cushing stated the town will be asking for a reciprocal indemnification clause in the agreement.

**7. Attorney**

Attorney Frateschi stated Tax Receiver Laurie Peschel has asked the board to renew the resolution authorizing a partial payment policy for Residents to that are late in paying Taxes.

Councilor Bollinger made a motion, seconded by Councilor Green to approve as amended (real property tax law 925A to 928A) the resolution Authorizing a Partial Payment Policy for Residents to Pay Taxes.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Attorney Frateschi reviewed the CVE Host Community Agreements that will provide the town with funds for hosting solar facilities.

Councilor Kriesel made a motion, seconded by Councilor Denton to authorize the supervisor to enter into and sign the Host Community Agreement with CVE US 15 Manlius East LLC.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Kriesel made a motion, seconded by Councilor Denton to authorize the supervisor to enter into and sign the Host Community Agreement with CVE US 16 Manlius West LLC.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Kriesel made a motion, seconded by Councilor Denton to authorize the supervisor to enter into and sign the Host Community Agreement with Duguid CVE, US E14 Manlius North LLC.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Kriesel made a motion, seconded by Councilor Denton to authorize the supervisor to enter into and sign the Pilot Agreement with Duguid CVE, US E15 Manlius East LLC.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

Councilor Kriesel made a motion, seconded by Councilor Denton to authorize the supervisor to enter into and sign the Pilot Agreement with Duguid CVE, US E16 Manlius West LLC.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0 All in Favor. Motion Carries.

**8. Town Clerk – No New Business**

## **9. Police Chief**

Chief Crowell gave the following report:

1. Calls for service are down from last year and major crime has stayed the same.
2. New SPO started on Wednesday at Fayetteville-Manlius Schools.
3. Officers currently in field training are progressing.
4. An offer of employment was made for a part-time cleaner and accepted.

## **10. Town Manager**

Town Manager Oot presented a budget modification for a wellness app for Police Officers and their families. Town Manager Oot requested the modification of an increase in the budget line A00.53120.447 of \$9750.00. The Chief of Police has also secured reimbursement for this app by PERMA and therefore would also like to increase the revenue for A00.53120.447 by the same amount.

Councilor Bollinger made a motion, seconded by Councilor Green, to approve the budget modification to increase A00.53120.447 in the amount of \$9750.00 for the wellness app as presented by Town Manager Oot.

Ayes: Supervisor Theobald, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel. Councilor Green

Nays: 0

All in Favor.

Motion Carries

Chief of Police Crowell considers this to be a valuable tool for first responders and the support staff at the police department.

## **11. Committee Reports**

### **Comprehensive Plan Steering Committee**

Councilor Waters gave an update on the Comprehensive Plan Steering Committee and stated an updated report has been published in the Eagle Bulletin this week.

### **Sustainable Manlius**

Councilor Kriesel stated the committee had a speaker present information on community composting. Councilor Kriesel stated Eric Bradley has accepted an offer to be their Community Chair of Sustainable Manlius.

## **12. Supervisor**

Councilor Kriesel made a motion, seconded by Councilor Bollinger, to accept the Supervisor's monthly report for October 2021 as presented.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Deer, Councilor Waters, Councilor Kriesel, Councilor Denton

Nayes: 0

All in Favor.

Motion Carries.

**13. Adjournment**

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Green the Board voted unanimously to adjourn regular session at 7:48PM.

Ayes: Supervisor Theobald, Councilor Green, Councilor Bollinger, Councilor Denton, Councilor Deer, Councilor Waters, Councilor Kriesel

Nayes: 0

All in Favor.

Motion Carries.

Respectfully Submitted by:

Allison A. Weber  
Town Clerk

DRAFT