



July 20, 2022

Allison Weber, Town Clerk  
TOWN OF MANLIUS TOWN BOARD  
301 Brooklea Drive  
Fayetteville, New York 13066

RE: Twin Shore-Twin Lakes Multi-Use Development  
Town of Manlius, Onondaga County, New York  
PROPERTY RE-ZONE REQUEST  
TDK Project No: 2021054

Dear Ms. Weber:

On behalf of our client, Twin Shores Properties, LLC, we are requesting to have the above-referenced project placed on the Town board meeting agenda for Wednesday, July 27, 2022. Enclosed for your review and distribution is an initial zone change application package that includes the following items:

- *Initial Appearance Application* [12 copies]
- *Town of Manlius Zone Change Application* [12 copies]
- *Town of Manlius Disclosure Affidavit* [12 copies]
- *Corporate Acknowledgement* [12 copies]
- *Full Environmental Assessment Form* [12 copies]
- *Legal Description of Premises* (Dated 2021-12-27) [12 copies]
- *CNY Land Surveying Boundary Survey* (Dated 2021-12-28) [12 copies]
- *Zone Change Plan (Sheet ZN-1)* [12 copies]
- *Subdivision Plan (Sheet SP-1)* [12 copies]
- *Boundary Plan (Sheet BP-1)* [12 copies]
- *Initial Zone Change Review Fee for \$300.00*
- *Application Package File Copy – Thumb Drive*

Please review and distribute, as necessary. If you require anything additional, please give us a call.

Sincerely,

TDK ENGINEERING ASSOCIATES, P.C.

A handwritten signature in blue ink, appearing to read "Joseph E. Durand". The signature is written in a cursive style with a large initial "J".

Joseph E. Durand, P.E.  
*President*

Enclosure(s)

Cc: Thomas Cerio, Esq. / David Herkala, Esq. (w/enclosures. – via email)  
David Neuman – Twin Shores (w/enclosures - via email)  
John Charters – Twin Shores (w/enclosure – via email)