

MINUTES
TOWN BOARD
April 12, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;

<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor Deer presided, and the following Board members were present:

Sara Bollinger, Councilor
Elaine Denton, Councilor
Heather Waters, Councilor
Alissa Italiano, Councilor
William Nicholson, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present:

Timothy Frateschi, Attorney for the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Thomas Poitras, Code Enforcement Officer. Craig Snyder, Police Department.

The following Town Officers Attending Virtually: None

1. Attendees

In-Person Meeting Attendees: Craig A. Dudczak, Fayetteville. Brenda Keith Slack, Fayetteville. Mark Matt, Fayetteville. Michael V. Nesci, E. Syracuse.

Virtual Meeting Attendees: David Neuman, Charlie Breuer

2. The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Italiano led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:30 PM Open Podium

Craig Dudczak, Manlius read aloud and submitted a written comment regarding the draft comprehensive plan. Mr. Dudczak's comments included remarks on procedural issues related to the draft plan, remarks on cooperation between the Town and Villages, plan assumptions and the quarry.

4. 6:40 PM Public Hearing – Unsafe Building / Structure 606 Cleveland Boulevard & 607 Washington Boulevard

Councilor Denton made a motion, seconded by Councilor Italiano, to waive the reading of the public notice in the matter of the Resolution Authorizing Removal and/or Demolition of Dangerous or Unsafe Structure(s) situated at 607 Washington Blvd. and/or 606 Cleveland Blvd., Fayetteville NY, (tax map # 083.-05-12.0 and 083.-05-19.0).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to open the public hearing at 6:41 PM in the matter of the Resolution Authorizing Removal and/or Demolition of Dangerous or Unsafe Structure(s) situated at 607 Washington Blvd. and/or 606 Cleveland Blvd., Fayetteville NY, (tax map # 083.-05-12.0 and 083.-05-19.0).

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Attorney Frateschi discussed the process to order the demolition and complaints of an unsafe structure.

The public hearing will be held open until April 26, 2023.

5. 6:47 Public Assembly Permit Application – CNY Land Trust – 7218 Woodchuck Hill Road

Supervisor Deer reviewed the Public Assembly permit request.

PART II – Short Environmental Assessment Form

Attorney Frateschi reviewed Part II of the short environmental assessment form with the Town Board. The Town Board determined that each of the environmental factors would have no more than a small to moderate impact. After further discussion, the Board agreed that there would be no significant environmental impact by issuing a public assembly permit to the CNY Land Trust.

Councilor Waters made a motion, seconded by Councilor Denton, to issue a negative declaration under the State Environmental Quality Review act.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson.

Nayes: 0 All in Favor. Motion Carries

Councilor Waters made a motion, seconded by Councilor Bollinger to approve the public assembly permit for CNY Land Trust to hold an event at 7213 Woodchuck Hill Road on Saturday August 12th from 10:00 AM to 10:00 PM pursuant to the resolution prepared by the Attorney for the Town

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson.

Nayes: 0 All in Favor. Motion Carries

6. 6:51 PM Public Hearing – Proposed Local Law to Establish a Planned Use District (PUD)

Attorney Frateschi reviewed the recommendations from the Planning Board for the proposed Local Law.

The Town Board discussed the recommendations, and they removed any lot size language from the law and made all other changes in the recommendations.

Councilor Bollinger made a motion, seconded by Councilor Denton, to waive the reading of the public notice in the matter of the proposed local law to Amend the Town Code to authorize a Planned Unit Development (PUD) Zoning District in Various Zoning Districts in the Town and Sets Forth Rules and Regulation for Site Development in the PUD to the Town Planning Board and to the Onondaga County Planning Board as set forth in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Councilor Denton made a motion, seconded by Councilor Waters, to open the public hearing at 7:07 PM in the matter of the proposed local law to Amend the Town Code to authorize a Planned Unit Development (PUD) Zoning District in Various Zoning Districts in the Town and Sets Forth Rules and Regulation for Site Development in the PUD to the Town Planning Board and to the Onondaga County Planning Board as set forth in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

Dave Barnwell asked for the difference between PUD and a Special Use Permit.

Craig Dudczak asked if a quarry could be put into a PUD?

Tom Poitras, Code Officer stated homebuilders are very interested in the PUD development law.

Councilor Waters made a motion, seconded by Councilor Denton, to close the public hearing at 7:22 PM in the matter of the proposed local law to Amend the Town Code to authorize a Planned Unit Development (PUD) Zoning District in Various Zoning Districts in the Town and Sets Forth Rules and Regulation for Site Development in the PUD to the Town Planning Board and to the Onondaga County Planning Board as set forth in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Kriesel, Councilor Italiano, Councilor Nicholson

Nayes: 0 All in Favor. Motion Carries.

7. 7:23 PM Board of Assessment Review Openings

Supervisor Deer stated there are two openings for the Board of Assessment Review. If anyone would like to serve on the board the Town will accept application until April 21st followed by an interview process.

8. 7:25 PM Town of Manlius Comprehensive Plan - SEQRA

Councilor Waters made a motion, seconded by Council Bollinger to declare the Town of Manlius as lead agency for SEQRA for the Town of Manlius Comprehensive Plan.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

9. 7:26 PM Set Date – Public Hearing – Comprehensive Planning Steering Committee

Councilor Bollinger made a motion, seconded by Council Waters to set the date for Comprehensive Plans Steering Committee meeting for 4:00 PM on May 10, 2023.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

10. 7:27 PM Resolution to Adopt the Neighborhood Sidewalk Program

Councilor Denton reviewed the questions received and updated Neighborhood Sidewalk Program.

Councilor Denton made a motion, seconded by Councilor Waters, to adopt the resolution creating and adopting the Neighborhood Sidewalk Program as outlined in the resolution presented by Councilor Denton.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

11. 7:29 PM Request for Hydrant Approval – OCWA – 5427 Burdick St.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to approve the installation of 1 fire Hydrant # 15225 located at 5427 North Burdick Street at an annual rate of \$82.11.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

12. 7:30 PM 2023-2027 Village of Manlius Lease – Town of Manlius Police Department

Supervisor Deer stated the lease presented is a departure from prior leases as the yearly increases are quite substantial and being for five years.

- \$103,020 in 2023
- \$108,171 in 2024
- \$113,579 in 2025
- \$118,122 in 2026
- \$ 122,846 in 2027

The Board tabled the decision to allow time to meet with the Village of Manlius for negotiations on the lease.

13. 7:32 PM Syracuse Signals Systems Inc. Contract

Councilor Bollinger stated the dates of service are incorrect in the body of the contract and asked that it be amended to April 3, 2023, to December 31, 2023.

Councilor Italiano made a motion, seconded by Councilor Waters, to approve a 1-year contract with Syracuse Signals for on call service for traffic beacons at FM Highschool and ESM Schools on Kirkville Road as outlined in the contract as amended.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

14. 7:33 PM Approval of Minutes – March 16, 2023 & March 22, 2023

Councilor Denton made a motion, seconded by Councilor Nicholson, to approve the minutes of the March 16, 2023, Town Board meeting as presented by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

Councilor Italiano made a motion, seconded by Councilor Denton, to approve the minutes of the March 22, 2023, Town Board meeting as presented by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

15. 7:34 PM Approval of Abstract # 7

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 7 in the amount of \$ 450,195.09 as submitted by Town Clerk Weber.

TOWN OF MANLIUS
Fund Summary
Abstract # 7 - 2023

CODE	FUND	TOTALS
A	General Fund Townwide	\$310,786.94
B	General Fund Town	\$8,892.63
DA	Highway Fund Townwide	\$83,473.86
DB	Highway Fund Part Town	\$3,071.40
CM3	Sustainable Manlius	\$4,617.10
SL1	Overhead Lighting District	\$1,686.09
SL2	Underground Lighting	\$2,317.50
SL3	Entry Lighting	\$111.40
SL4	Garden Park Lighting	\$683.86
SL5	Ratnour Bridge Lighting	\$2,551.57
SR1	Trash	\$185.87
SR2	Brush	\$185.87
TA2	Trust & Agency - Other	\$1,432.00

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

Councilor Italiano stated that Fishstock was held last Wednesday and received 453 pounds of food, \$489.26 in donations becoming a very successful event.

Councilor Bollinger thanked the Villages of Manlius, Fayetteville, and Minoa fire departments for meeting with the Town before their budgets were approved.

Councilor Waters stated that Michaline Younis of HEAL of Onondaga County which provides education, awareness and prevention of substance abuse and mental wellness spoke at the CRC meeting.

16. 7:37 PM Adjournment

By motion made by Councilor Bollinger and seconded by Councilor Italiano, the Board voted unanimously to suspend the public portion of the meeting at 7:37 PM to enter executive session to discuss the employment history of an individual that may lead to the employment of an individual in the Town Clerk's Office

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0 All in Favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES

Executive Session

April 12, 2023

Councilor Denton made a motion, seconded by Councilor Bollinger, to adjourn executive session at 7:50 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Denton and seconded by Councilor Italiano the Board voted unanimously to adjourn regular session at 7:51 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel

Nays: 0

All in Favor.

Motion Carries.

Submitted by: