

MINUTES
TOWN BOARD
June 28, 2023

The Town of Manlius Town Board held a hybrid meeting with in-person attendees and virtual attendees. The meeting was live streamed on the Town Facebook page and the Town YouTube Channel. The recording of the meeting can be viewed here;
<https://www.youtube.com/channel/UC3pS9-uTiX4l7aEgciGEVSA>

Supervisor Deer presided, and the following Board members were present:

Sara Bollinger, Councilor
Elaine Denton, Councilor
Heather Waters, Councilor
Alissa Italiano, Councilor
William Nicholson, Councilor
Katelyn M. Kriesel, Councilor

The following Town Officers were present: Tim Frateschi, Attorney for the Town. Ann Oot, Town Manager. Allison Weber, Town Clerk. Jason Cassalia, Police Chief, Tom Poitras, Code Officer.

The following Town Officers Attending Virtually: None

1. Attendees

In-Person Meeting Attendees: Tim Kelly, Fayetteville. RuthAnn Winschel, Manlius. Karen Abyoub, Manlius. Mark Matt, Fayetteville. Tom & Stacy Kinsella, Fayetteville. Joe Messineo, Manlius. Ken Kuntsen, Fayetteville, Jerry Smith, Fayetteville. Amanda Mazzoni, CNYRPDB. Craig Dudczak, Fayetteville. Mike Friend, Manlius. Allan Birnbaum, Fayetteville. Barbara Henry, Fayetteville. Colleen McCoy, Dave Taylor, E. Syracuse. Joseph Silino, E. Syracuse. Erin Trojan, Chittenango. Kyle Letcher, Fayetteville.

Virtual Meeting Attendees: Susan Goldner, Grace DeSantis, Kyle Letcher, Erin Trojan, Janice (no last name given), Kelly Wells, Bill (no last name given), Nicole (no last name given),

2. The Pledge of Allegiance

Supervisor Deer called the meeting to order at 6:30 PM. Councilor Italiano led the Pledge of Allegiance. Supervisor Deer welcomed everyone and thanked all for attending.

3. 6:33 PM Open Podium

Dave Taylor stated work has started on the Bowman Rd. landfill with no communication to anyone in the neighborhood. Mr. Taylor stated that the residents in proximity to the landfill were promised communications about construction and visual screening. Mr. Taylor stated that the residents have not been communicated with about construction or screening. My Taylor stated that he is not sure of the economic value of the project.

Joseph Silino asked if anyone on the Town Board has any concerns about the process that was used during the recent resignation of the Police Chief. Mr. Silino asked if there is a current building permit for the Bowman Rd. landfill.

Barbara Henry, Fayetteville stated the building permit for the construction of the solar array on the landfill site has expired and construction has started. Ms. Henry stated that the construction of the solar array is in violation because of the pending state of appeal. Ms. Henry stated that the neighbors will be filing a cease-and-desist order next week and reaffirmed that the building permit posted is not current.

Erin Trojan, Manlius spoke in favor of the proposed improvements to the Skyridge Water District.

Jerry Smith, Fayetteville requested the Town Board consider removing the remainder of the items off the end of Cleveland Blvd. in the woods.

Karen Ayoub, Manlius requested more transparency from the Town Board and asked that the Town Board consider the speed with which they are moving. Ms. Ayoub stated that there is a large number of important items on the agenda and there needs to be more transparency.

Kyle Letcher, Fayetteville discussed a request for public water on Pierson Rd., Fayetteville.

4. 6:54 PM Recreation Department 2023 Summer Staff for Board Approval

Councilor Italiano made a motion, seconded by Councilor Waters, to approve and hire the 2023 summer recreation employees as presented.

<u>Last</u>	<u>First</u>	<u>Position</u>	<u>Pay 2023</u>
Aldrich	Jaelynn	RecAttendant	\$15.75
Alpert	Danielle	RecAttendant	\$15.75
Amack	Amelia	RecAttendant	\$16.00
Boltman	Patty	Rec Leader	\$17.50
Brumfield	Ki'shon	RecAttendant	\$16.00
Baldwin	Ryder	RecAttendant	\$15.75
Ciotti	Dominick	RecAttendant	\$15.75
Davies	Adaline	Lifeguard	\$20.00
Davies	Gilbert	Lifeguard	\$20.25
DeLaney	Taetum	RecAttendant	\$15.75
Dixon	Jack	RecAttendant	\$16.00
Ferguson	Gracelin	RecAttendant	\$15.75
Ferguson	Jackson	RecAttendant	\$16.00
Filmer	Meghan	RecAttendant	\$16.00
Glade	Meagan	WSI/Recreation Activity Specialist	\$22.00
Hale	Joshua	Sub Lifeguard	\$20.00
Hamilton	Kaleigh	RecAttendant	\$15.75
Hasegawa	Anna	Lifeguard	\$20.00
Hasegawa	Clara	Lifeguard	\$20.00
Hayden	Riley	WSI/Recreation Activity Specialist	\$22.25
Kawa	Evie	RecAttendant	\$15.75

Kelley	Welela	RecAttendant	\$16.00
LaCombe	George	RecAttendant	\$15.75
Law	Mia	Lifeguard	\$20.25
Levy-Scott	Leighton	RecAttendant	\$15.75
Long	Kelly	Rec Leader	\$4,012.50
Long	Patrick	Rec Leader	\$22.00
McDaniel	Wyatt	RecAttendant	\$15.75
Morse	Alison	Lifeguard	\$20.00
Mosher	Lucas	RecAttendant	\$15.75
O'Reilly	Kaitlyn	RecAttendant	\$16.00
Palamara	Madison	WSI/Recreation Activity Specialist	\$22.00
Palamara	Jayne	WSI/Recreation Activity Specialist	\$22.00
Papa	Madeline	RecAttendant	\$15.75
Porter	Jason	WSI/Recreation Activity Specialist	\$22.25
Probst	Stephen	RecAttendant	\$15.75
Rabin	Zachary	RecAttendant	\$15.75
Raymond	Jaden	RecAttendant	\$15.75
Reith	Lynn	Bus Driver	\$20.00
Robbins	Thomas	Rec Leader	\$3,150.00
Rossignol	Riley	RecAttendant	\$16.25
Scheftic	Cassidy	Rec Attendant	\$16.00
Shambaugh	MacKenzie	RecAttendant	\$16.00
Shaughnessy	Gigi	RecAttendant	\$15.75
Smith	Kate	LTS Director	\$3,080.00
Spoto	Stephen	WSI/Recreation Activity Specialist	\$22.00
Stadelmann	Sarah	RecAttendant	\$15.75
Stephenson	Ella	RecAttendant	\$15.75
Walsh	Nick	RecAttendant	\$15.75
Weaver	Julie	RecAttendant	\$16.00
Zilinskas	Amber	RecAttendant	\$16.00
Zingaro	Sydney	RecAttendant	\$16.00
Zullo	Danica	RecAttendant	\$16.00

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0

All in Favor.

Motion Carries.

5. 7:00 PM Public Hearing – Local Law – Stop Signs on Muscovy Lane

Councilor Denton made a motion, seconded by Councilor Nicholson, to waive the reading of the public notice in the matter of Local Law 2023-8 Amending Chapter 139 Entitled Vehicles and Traffic of the code of the Town of Manlius to install stop signs at the intersection of Muscovy Lane and Widgeon Path and the intersection of Muscovy Lane and Aylesbury Path.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

Councilor Denton made a motion, seconded by Councilor Italiano, to open the public hearing at 7:00 PM in the matter of Local Law 2023-8 Amending Chapter 139 Entitled Vehicles and Traffic of the code of the Town of Manlius to install stop signs at the intersection of Muscovy Lane and Widgeon Path and the intersection of Muscovy Lane and Aylesbury Path.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

With there being no further comments from the public, Councilor Bollinger made a motion, seconded by Councilor Denton, to close the public hearing at 7:01 PM in the matter of Local Law 2023-8 Amending Chapter 139 Entitled Vehicles and Traffic of the code of the Town of Manlius to install stop signs at the intersection of Muscovy Lane and Widgeon Path and the intersection of Muscovy Lane and Aylesbury Path.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to adopt Local Law 2023-8 Amending Chapter 139 Entitled Vehicles and Traffic of the code of the Town of Manlius to install stop signs at the intersection of Muscovy Lane and Widgeon Path and the intersection of Muscovy Lane and Aylesbury Path.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

6. 7:02 PM Town of Manlius Draft Comprehensive Plan – Public Hearing

Councilor Waters made a motion, seconded by Councilor Bollinger, to waive the reading of the public notice in the matter of the Town of Manlius Draft Comprehensive Plan.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

Councilor Waters made a motion, seconded by Councilor Bollinger, to open the public hearing at 7:03 PM in the matter of the Town of Manlius Draft Comprehensive Plan.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

Tom Kinsella, Fayetteville thanked the Comprehensive Plan Committee for their time and commitment and for putting together the Quarry Advisory Committee. Mr. Kinsella discussed the topics that the plan and the comments focus on, such as making the community more pedestrian friendly, affordable housing, climate smart community and more. Mr. Kinsella discussed the goals that the plan has and stated that if the town really wants to meet those goals, they must have crushed stone. Mr. Kinsella stated that he would like to permit the 250 acres of land and not move on.

Allan Birnbaum, Fayetteville stated his house abuts the quarry and discussed issues regarding ecology that were not discussed in the comprehensive plan.

Craig Dudczak, Fayetteville stated conversations are ongoing between the quarry neighbors and Tom Kinsella.

Tim Kelly, Fayetteville stated the work that has gone into the Comprehensive Plan is extensive. In 2020 it was estimated to take nineteen months to complete with a budgeted amount of \$150,000. Mr. Kelly asked, since the project took much longer than expected, how much had been spent to date? Councilor Bollinger stated that she would provide those numbers.

Dave Barnwell, Manlius asked if the Town has communicated with the schools regarding the proposed development in the community that would impact on the student numbers. Mr. Barnwell discussed the importance of working with the school district to ensure the school system can support increased student numbers due to housing developments.

The public hearing for the Comprehensive Plan will be held open until July 12, 2023.

7. 7:25 PM Climate Action Plan – Set Date for a Public Hearing

Amanda Mazzoni from the Central New York Regional Planning and Development Board (CNY RPDB) gave a presentation for the draft Climate Action Plan for the Town.

Councilor Kriesel made a motion, seconded by Councilor Denton, to set a date for a public hearing on July 12 at 6:35 PM to consider adopting the Draft Climate Action Plan for the Town of Manlius as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Denton, Councilor Waters, Councilor Italiano, Councilor Nicholson, Councilor Kriesel.

Nayes: 0

All in Favor.

Motion Carries.

8. 7:53 PM Skyridge Water District Improvement Project – Ratify Set Date for a Public Hearing and Skyridge Water District Extension #1 (Clear Path for Veterans) – Set Date for a Public Hearing

The Town Board discussed the goals and potential funds for the Skyridge Water District Improvement Project.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to set a date for a public hearing on July 12th at 6:35 PM for the purpose of considering a proposed increase and improvement of the facilities, pursuant to Town Law § 202-b, of the Skyridge Water District

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to set a date for a public hearing on July 12th at 6:35 PM pursuant to Article 12-a of Town Law to consider extending the Skyridge Water District (the “Skyridge Water District Extension No. 1.)

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

9. 8:25 PM Set Date for a Public Hearing – Proposed Local Law to Amend Chapter 127 of the Town of Manlius Code (Subdivision) to Clarify that Each Individual Subdivided Lot Shall Directly Tie into Public Water Available to Such Lot.

Attorney Frateschi reviewed the draft local law and stated that this proposed amendment will further clarify the original amendment.

Councilor Bollinger made a motion, seconded by Councilor Italiano, to set a date for a public hearing on July 12 at 6:35 PM, to consider adopting a proposed local law, amending chapter 127 entitled “subdivision” to further amend Section 127-26(A)(1)(i) pertaining to water connections on newly subdivided lots.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

10. 8:26 PM Road Abandonment (Hammerhead 5789 Tilton Rd., East Syracuse NY)

Attorney Frateschi discussed the proposed road abandonment.

Colleen McCoy asked if the road would still be maintained by the Town.

Councilor Kriesel made a motion, seconded by Councilor Italiano, to authorize the abandonment and discontinuance of an obsolete turnaround that was never built located at 5789 Tilton Road as outlined in the resolution prepared by the Attorney for the Town.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

11. 8:32 PM Replacement of Air Conditioning Unit - TMPD

Councilor Waters made a motion, seconded by Councilor Nicholson, to select and accept Doug Mapstone Inc.’s proposal – Option #2 - to install a replacement A/C Unit at the Town of Manlius Police Department and authorize the Supervisor to sign the proposal as presented.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

12. 8:37 PM Councilor Nicholson – New Town Committee – Manlius Watershed Stewards

Councilor Nicholson gave an overview of Manlius Watershed Stewards and their goals to monitor and collect actionable data from the watersheds in Manlius.

13. 8:39 Freedom of Information Law (FOIL) Software

Town Clerk Weber stated that a committee of herself, Town Supervisor John Deer and Deputy Town Clerk Debi Witzel have selected a software vendor for FOIL software from 3 quotes. Town Clerk Weber recommended the Town select JustFOIA.

Councilor Denton made a motion, seconded by Councilor Italiano, to select JustFOIA as a vendor for FOIL Software for the Town of Manlius.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

14. 8:43 PM LaBella Associates

Councilor Italiano made a motion, seconded by Councilor Nicholson, to declare LaBella Associates, 300 State Street, Suite 201, Rochester, NY 14614 Town Engineer, effective July 1, 2023 as amended.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

15. 8:45 PM Approval of Minutes – June 14, 2023

Councilor Italiano made a motion, seconded by Councilor Denton, to approve the June 14, 2023, minutes as presented by Town Clerk Weber.

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

16. 8:46 PM Approval of Abstract # 12

Councilor Bollinger made a motion, seconded by Councilor Nicholson, to approve Abstract # 12 in the amount of \$ 513,550.76 as submitted by Town Clerk Weber.

Abstract # 12 - 2023		
CODE	FUND	TOTALS
A	General Fund Townwide	\$54,035.96
B	General Fund Town	\$3,924.30
DA	Highway Fund Townwide	\$37,545.42
DB	Highway Fund Town	\$88,311.89
CM3	Sustainable Manlius	\$2,000.00
SD1	Consolidated Drainage #1	\$85,000.00
SL1	Overhead Lighting	\$4,270.62
SL2	Underground Lighting	\$2,175.98
SL3	Entry Lighting	\$104.15
SL4	Garden Park Lighting	\$663.47
SL5	Ratnaur Bridge Lighting	\$2,396.47
SR1	Manlius Trash District	\$205,581.50
SR2	Manlius Res Brush District	\$25,187.50
TA2	Trust & Agency - Other	\$2,353.50
	Total	\$513,550.76

Ayes: Supervisor Deer, Councilor Bollinger, Councilor Nicholson, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

17. Adjournment

By motion made by Councilor Italiano and seconded by Councilor Bollinger, the Board voted unanimously to suspend the public portion of the meeting at 8:47 PM to enter executive session to discuss pending litigation.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nayes: 0 All in Favor. Motion Carries.

Respectfully Submitted by:

Allison A. Weber
Town Clerk

EXECUTIVE SESSION MEETING MINUTES
Executive Session
June 28, 2023

Councilor Kriesel made a motion, seconded by Councilor Italiano, to adjourn the executive session at 8:51 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

There being no further business to come before the Board, upon motion duly made by Councilor Kriesel and seconded by Councilor Denton the Board voted unanimously to adjourn regular session at 8:52 PM.

Ayes: Supervisor Deer, Councilor Nicholson, Councilor Bollinger, Councilor Denton, Councilor Italiano, Councilor Waters, Councilor Kriesel.

Nays: 0 All in Favor. Motion Carries.

Submitted by:

Allison Weber
Manlius Town Clerk