

AMENDMENT NUMBER 2
(“Amendment”)
TO THE
AGREEMENT DATED FEBRUARY 24, 2021
(“Agreement”)
BETWEEN
TOWN OF MANLIUS (“Owner”)
AND
BARTON & LOGUIDICE, D.P.C. (“Engineer”)
FOR
PROFESSIONAL SERVICES FOR TOWN OF MANLIUS
COMPREHENSIVE PLAN (“Project”)

The above referenced Agreement between Owner and Engineer is amended to include the changes set forth below. The Agreement referenced above, including any amendments or revisions thereto previously agreed to in writing between Owner and Engineer, remains in full force and effect except as modified herein.

1. Change in Scope of Services to be Performed

- A. The scope of services to be performed by Engineer is hereby modified as described in Attachment One.

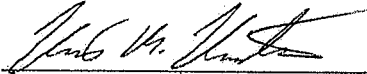
2. Change in Compensation for Services

- A. Total compensation for the services described in Attachment One, including reimbursable expenses, is estimated to be Fifteen Thousand Seven Hundred and Fifty Dollars (\$15,750), which shall be in addition to any payment amount(s) previously agreed to in writing between Owner and Engineer for this Project.
- B. Owner’s method of payment to Engineer shall be lump sum as set forth in the Agreement referenced above.

3. Total Agreement

- A. This Amendment, along with the original Agreement and any other duly executed amendments previous to this Amendment, constitutes the entire agreement between Owner and Engineer for this Project; it supersedes all prior written or oral understandings and may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the above referenced Agreement as of the latest day and year set forth below.

OWNER:	Town of Manlius	ENGINEER:	Barton & Loguidice, D.P.C.
By:	<u>John Deer</u>	By:	<u></u>
Title:	<u>Supervisor</u>	Title:	<u>Senior Vice President</u>
Date Signed:	<u></u>	Date Signed:	<u>August 16, 2023</u>

NOTE: Address for Giving Notices:
Barton & Loguidice, Attn: President, 443 Electronics Parkway, Liverpool, NY 13088

**Attachment One - Scope of Services for Amendment Number 2
Town of Manlius Comprehensive Plan**

**Scope of Services for Amendment Number 2
Town of Manlius Comprehensive Plan**

Background and Understanding

The Town of Manlius is in the process of adopting its Comprehensive Plan along with its Climate Action Plan, prepared by the Central New York Regional Planning and Development Board in close coordination with the Comprehensive Plan.

The Town retained B&L in February 2021 to assist with preparing the Town’s first Comprehensive Plan. Year one of the comprehensive planning process has been completed, during which time B&L provided additional technical assistance to the Town and CNYRDPB for preparation of the 2021 CSC grant application. The CSC grant, awarded in the amount of \$44,500, provided additional funds to help pay for year two of the comprehensive planning process, and allowed B&L to supplement the original Scope of Service to include a Zoning Assessment and Build-Out Analysis and additional CSC-focused elements.

Since then, B&L has been providing planning and community engagement services to help facilitate the drafting, review and completion of the Comprehensive Plan. In doing so, B&L provided additional services outside of the Scopes of Service authorized under the Original Agreement and Supplemental Agreement No.1, generally outlined below.

Completion Timeline

Steering Committee Open House & Public Hearing	March 28, 2023
Town Board Work Session	April 12, 2023
Steering Committee Public Meeting (re: Plan Forward to Town Board)	May 10, 2023
Updated Plan Provided to Town	May 19, 2023
Updated Plan Provided to Town	May 24, 2023
County Referral Submission	May 26, 2023
Updated Plan Provided to Town	June 9, 2023
Updated Plan and Public Hearing Materials Provided to Town.....	June 12, 2023
Town Board Public Hearing	June 28, 2028
Updated Plan Provided to Town	July 19, 2023
Updated Plan Provided to Town	July 25, 2023
Town Board Public Meeting (re: Plan Adoption)	July 26, 2023
Final Plan Provided to Town	August 18, 2023
Climate Smart Communities Memo Provided to Town/CNYRPDB	August 18, 2023

Supplemental Scope of Services

The following tasks were completed by B&L as supplemental services to the Original Agreement and Amendment No. 1 for the Town’s Comprehensive Plan:

- 1) Reviewing and compiling summaries from several Steering Committee-led focus groups, study groups, and listening sessions into a single document for inclusion in the Comprehensive Plan Appendix.
Supplemental Fee: \$2,325.00

- 2) Preparation for a series of self-guided Open House style meetings in the Fall of 2022, including the creation and printing of large-print posters, production of a video to be played at the events, and drafting of a summary for the Comprehensive Plan Appendix.
Supplemental Fee: \$4,820.00
- 3) Preparation for and attendance at two (2) additional Steering Committee meetings, including one standard planning meeting (beyond the seven accounted for in the original agreement) and the second Steering Committee Public Meeting/Hearing on May 10, 2023.
Supplemental Fee: \$2,300.00
- 4) Preparation for and attendance at three (3) additional Town Board meetings, including the Comprehensive Plan process presentation on October 26, 2022; the Climate Action Plan Workshop on March 8, 2023; and the Comprehensive Plan work session on April 12, 2023.
Supplemental Fee: \$1,350.00
- 5) Revisions to the Future Land Use Strategy to reflect evolving understandings of the potential impacts of the Micron development in Clay, NY.
Supplemental Fee: \$3,400.00
- 6) Additional iterations of comments/editing beyond the single set per deliverable as outlined in the original agreement's technical assumptions.
Supplemental Fee: \$1,100.00
- 7) Reviewing and providing feedback on the Town's draft application for the NYS DOS Smart Growth Community Planning and Zoning Grant Program.
Supplemental Fee: \$455.00

TOTAL FEE FOR SUPPLEMENTAL SCOPE OF SERVICES: \$15,750.00

Payment terms and conditions for the supplemental Scope of Services will be in accordance with the Original Agreement.