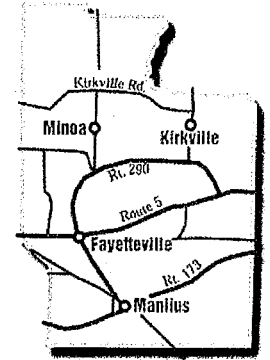


Town of Manlius

Planning and Development

OPERATING PERMIT APPLICATION Mobile Food Preparation Vehicles (Food Trucks)



The Town of Manlius will issue an operating permit to a Mobile Food Preparation Vehicle when the following requirements are met: This operating permit must be completed annually and submitted to the Town of Manlius Planning and Development Office.

1. A completed "Operating Permit Application for a Mobile Food Preparation Vehicles (Food Trucks)"
2. A drawing including, but not limited to, vehicle location, tents, tables, generators, fuel storage location and written approval from the property owner.
3. Inspection report completed by an inspection agency or a company that is registered with the U.S. Department of Transportation ensuring compliance with Section 319.10.3 Fuel Gas Systems of the 2020 Fire Code of New York State.
4. A Mobile Food Preparation Vehicle inspection conducted at the Town of Manlius Town Hall located at 301 Brooklea Dr, Fayetteville, NY 13066 between 9:00AM and 3:30PM Monday through Friday. An inspection checklist can be obtained online for all items checked during the annual inspection.
5. Please call the Planning and Development Office (315-637-8619) 48 hours in advance to set up an inspection. No food truck will be inspected without an appointment.

Vehicle (Business) Name: (add unique identifier for companies with multiple vehicles)	
Responsible Party:	
Business Address:	
Phone Number:	
Email Address:	

When in operation, Mobile Food Preparation Vehicles will be subject to unannounced site inspections.

Operating Permits are valid from the date of issuance until the end of the calendar year.

The operating permit must be kept on site and produced upon request. Failure to produce the operating permit, may result in the operating being shut down until documentation is verified.

John Deer, Supervisor

Town Board - Sara Bollinger, Elaine Denton, Alissa Italiano, Katelyn Kriesel, William Nicholson, Heather Allison Waters,

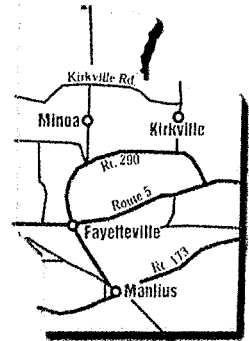
301 Brooklea Drive • Fayetteville, NY 13066 • Telephone: (315) 637-8619 • Fax: (315) 637-0713

www.townofmanlius.org

Town of Manlius

Planning and Development

OPERATING PERMIT APPLICATION Mobile Food Preparation Vehicles (Food Trucks)



LP gas systems shall be inspected annually by a company registered with the U.S. DOT and report shall be provided

Inspection Company	
USDOT Number	
Address	
Phone Number	
Email	
Name of Inspector	
Inspector Signature	

Section 319.10.3 Fuel Gas Systems of the 2020 Fire Code of New York State:

LP-gas containers installed on the vehicle and fuel-gas piping systems shall be inspected annually by an approved inspection agency or a company that is registered with the U.S. Department of Transportation to requalify LP-gas cylinders, to ensure that system components are free from damage, suitable for the intended service and not subject to leaking. CNG containers shall be inspected every 3 years in a qualified service facility. CNG containers shall not be used past their expiration date as listed on the manufacturer's container label. Upon satisfactory inspection, the approved inspection agency shall affix a tag on the fuel gas system or within the vehicle indicating the name of the inspection agency and the date of satisfactory inspection.

John Deer, Supervisor

Town Board - Sara Bollinger, Elaine Denton, Alissa Italiano, Katelyn Kriesel, William Nicholson, Heather Allison Waters,

Town of Manlius
301 Brooklea Drive
Fayetteville, NY 13066
315-637-8619
Food Truck Checklist

Event Description

Mobile food preparation vehicle shall have a clear distance of 10' from all building entrances and exits, structures, vehicles, combustible materials, and other cooking operations

Maintained 20' of clearance to all fire equipment, fire lanes and hydrants

Copy of Onondaga County health permit is provided

Copy of Onondaga County health permit is provided

Fire Safety

Commercial hood is visibly clean and documentation provided for semi-annual cleaning provided

LP Gas inspection

Class A Fire extinguisher has been provided, inspected annually, hung and labeled properly

Class K Fire extinguisher has been provided, inspected annually, hung and labeled properly

Fire protection system for cooking equipment shall be inspected annually and report shall be provided

Site plan & location approval consistent with site plan provided

LP GAS

LP Gas Inspection

LP gas containers shall not exceed 200 pounds in water capacity

LP gas container shall be mounted above and forward of the rear bumper

Main LP shut off installed and is readily accessible

UL rated propane detection device shall be installed and maintained

LP gas systems shall be inspected annually by a company registered with the U.S. DOT and report shall be provided

Propane lines shall be inspected annually

LP gas containers not connected shall not be stored within the vehicle

Safety Items

Mobile food preparation vehicle shall be stabilized so that it will not move by use of jacks or wheel chocks

Non vehicle mounted internal combustion engines shall be a minimum distance of 10 feet from temporary cooking operations

Generator mounting compartment shall be lined with 26-gauge steel

Exhaust shall be pointed in a direction away from buildings, vents, windows, and temporary cooking operations

Carbon monoxide detection system is required when a fuel burning device is in use

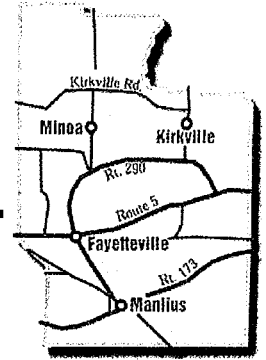
All windows hatches and ventilation sources are fully open

Electrical Wiring Installed as per National Electric Code/no Extension Cords in Place of Permanent Wiring/no Open Junction Boxes, etc.

Town of Manlius

Planning and Development

OPERATING PERMIT



Address for premises for which Operating permit is issued:

Type of Operating Permit: _____

ISSUE DATE:

EXPIRATION DATE:

Property Owner's Name:	
Responsible Party:	
Phone Number:	
Email Address:	

CODE ENFORCEMENT OFFICER

John Deer, Supervisor

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